

COUNTY OF MILWAUKEE

INTEROFFICE COMMUNICATION

DATE: August 19, 2016

TO: Theodore Lipscomb, Sr., Chairman, Milwaukee County Board of Supervisors

FROM: Héctor Colón, Director, Department of Health and Human Services
Prepared by James Mathy, Administrator, Housing Division

SUBJECT: **Report from the Director, Department of Health and Human Services, requesting authorization to enter into a purchase of service contract with the Guest House of Milwaukee to administer the Milwaukee County Safe Haven Program for homeless adults for the period of October 1, 2016 through September 30, 2017**

Issue

The Housing Division is requesting approval to enter into a purchase of service contract with the Guest House of Milwaukee to administer the Milwaukee County Safe Haven program.

Discussion

The Guest House of Milwaukee has been the contracted provider with Milwaukee County for the administration of its Safe Haven Program since 1996. The Safe Haven program is a soft-entry program that takes homeless individuals directly off the streets and offers shared housing and on-site services. The goal of the program is to move individuals into permanent housing as well as offer wraparound services.

The program is staffed primarily by Resident Managers who are former homeless individuals having received training by the Guest House to become on-site managers of the Safe Haven locations.

In July, the County Board approved an amendment (File No. 16-405) to adjust the contract dates for the 2016 contract with Guest House. Previously, the contract reflected a calendar year term. The approved amendment altered the term to the 2016 federal fiscal year (October 1, 2015 to September 30, 2016).

This report seeks authorization to execute a 2017 federal fiscal year contract in the amount of \$390,385 with Guest House covering the term of October 1, 2016 to September 30, 2017. The contract is funded by Housing and Urban Development (HUD).

Recommendation

It is recommended that the Milwaukee County Board of Supervisors authorize the Director of DHHS, or his designee, to enter into a purchase of service contract with the Guest House of

Milwaukee in the amount of \$390,385 and for the term of October 1, 2016 to September 30, 2017.

Fiscal Impact

There is no tax levy impact associated with approval of this request. A fiscal note form is attached.

Respectfully Submitted:



Héctor Colón, Director
Department of Health & Human Services

cc: County Executive Chris Abele
Raisa Koltun, County Executive's Office
Kelly Bablitch, County Board
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