

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 17, 2019

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Authorization to enter into a Lease Agreement with Summit Educational Association, Inc., for certain space in the Dr. Martin Luther King Community Center.

FISCAL EFFECT:

- | | |
|--|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input type="checkbox"/> Absorbed within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input checked="" type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	\$6,900	\$11,400
	Net Cost	\$6,900	\$11,400
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

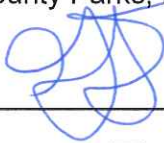
DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
 - A. Authorization for Milwaukee County Parks to enter into a Lease Agreement with Summit Educational Association, Inc. (Summit), for use of certain space in Dr. Martin Luther King Community Center for a term of one (1) year and approximately three months, with four (4) additional one (1) year renewals. Summit would pay \$1,000 per month in rent for June, July, and August, and \$800 per month rent from May – September, plus 1.5% of utilities.
 - B. If this resolution is approved Parks will receive rent of \$6,200 in the current budget year and \$10,200 rent in the following budget year. Additionally, Summit will continue to pay 1.5% of the utilities at the Center, which constitutes approximately \$100/month.
 - C. This is a new lease. If approved, operating revenue will increase by \$6,200 for rent in 2019 and \$700 in utility reimbursement in 2019. In 2020 and future years if renewed rental revenue will equal \$10,200 annually and utility reimbursement will be \$1,200 annually.
 - D. It is assumed this lease will have an execution date of June 1, 2019, and that it will be renewed at the same rental rate and utility reimbursement amounts.

Department/Prepared by: Milwaukee County Parks, Erica Hayden, Contracts Manager

Authorized Signature: _____



Did DAS-Fiscal Staff Review? Yes No

Did CDBP Review?² Yes No Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.