

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Date: May 23, 2014

To: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors

From: Josh Fudge, Director, DAS-PSB

Subject: Request to create 1.0 FTE Safety and Emergency Program Manager (Title Code TBD, Pay Range 32M, \$64,721 to \$77,067) and abolish 1.0 FTE Highway Maintenance Worker In-Charge (Title Code 32645, Pay Range 24, \$48,769 to \$56,815) in the Department of Transportation (DOT) – Highway Maintenance Division.

REQUEST

The Department of Transportation is requesting to create 1.0 FTE Safety and Emergency Program Manager and abolish 1.0 FTE Highway Maintenance Worker In-Charge.

BACKGROUND/ANALYSIS

MCDOT has approx. 450 full-time positions across several major divisions, in addition to 1,050 Transit positions. Many of these positions perform work that is regulated by State and Federal agencies (e.g., FAA, FHA, FTA), and therefore must comply with strict safety guidelines established by these regulatory agencies.

The Director of DOT has identified the on-going need for a coordinated effort to serve the needs of all DOT divisions, with the primary goal of providing a uniform approach to safety and emergency management. Several other County departments have a comparable centralized position, and it is anticipated that this position will help reduce employee injuries, as well as lost work time and costs resulting from these injuries.

The cost of this position will be partly offset by abolishing the recently-vacated position of Highway Maintenance Worker In-Charge.

FISCAL NOTE

Assuming that the new position is filled at the first step of the pay range for 13 pay periods remaining in 2014, approval of these position actions will result in an increase of \$4,682 for 2014 (including salary, social security, and benefits). In 2015, the full year cost increase will be \$9,364.

RECOMMENDATION

To better meet the needs of the department and provide coordination across all DOT divisions, the Department of Administrative Services - PSB recommends that the request to abolish 1.0 FTE Highway Maintenance Worker In-Charge and create 1.0 FTE Safety and Emergency Program Manager in the DOT – Highway Maintenance Division be approved.

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cc: Chris Abele, County Executive
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