

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: August 11, 2023

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Joe Lamers, Office of Strategy, Budget, and Performance *JOSEPH LAMERS*

Subject: Requested Position Action for the Department of Health and Human Services to the abolish 1.0 FTE vacant Quality Assurance Coordinator at paygrade 26 and the create of 1.0 FTE Quality Assurance Specialist at paygrade 16Z5 File Number 23-XXX

File Type: Informational Report

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MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

- Grant Revenue
- Other

**ADDITIONAL INFORMATION**

The abolishment of the vacant Quality Assurance Coordinator position and the creation of the Quality Assurance Specialist position results in savings of \$11,024.