

July 2024 Fund Transfer Summary Packet

WHEREAS, department requests for transfers within their own accounts have been received by the Office of Strategy, Budget, and Performance, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Office of Strategy, Budget, and Performance is hereby authorized to process the following transfers in the 2024 appropriations of the respective listed departments:

| # | Dept Account Series: | Transfer From: | Transfer to: | Reasoning: |
|-----|--|----------------|--------------|---|
| A-1 | DHS Operations Costs Operations Costs | \$1,000,000 | \$1,000,000 | This fund transfer seeks to realign expenditures to align with actuals for accounting purposes for the Senior Home Repair Program within DHS. The budget was placed in certain accounts while actuals are hitting others, this transfer seeks to bridge the gap and align them. |
| B-1 | Medical Examiner Intergov Revenue Operations Costs | \$111,647 | \$111,647 | The Medical Examiner's Office received \$61,647 from the City of Milwaukee JAG approved project to purchase toxicology equipment, and also \$50,000 from BJA FY22 Strengthening the Medical System (15PBJA-22-GG-03651-SLFO) to support the Forensic Fellow Position. |
| B-2 | DHS Other Revenue Operations Costs | \$150,000 | \$150,000 | Recognize additional revenue for a purchase of service contract for the Pathways to Permanent Housing Program in DHS. This program is currently run by Guest House of Milwaukee. The goal of the program is to quickly transition individuals living on the street into permanent housing services. |
| B-3 | DHS Intergov Revenue Operations Costs | \$3,000,000 | \$3,000,000 | Recognize additional revenue for Children's Long-Term Support (CLTS) Program in DHS. This program provides supportive services to children with developmental, physical, and cognitive disabilities so that they can remain in their homes and communities. |
| C-1 | WS014201 Vel Phillips Center – Kitchen Renovation WS0124017 Sec Youth Facility Phase 1 | \$462,010 | \$462,010 | This fund transfer seeks to reallocate remaining budget authority from capital project WS014201-Vel Phillips Kitchen Renovation to capital project WS012401-Secured Youth Facility (SRCCCY) to allow for more efficient management of budget and schedule for these projects. |
| E-1 | Unallocated Contingency CRC Operations Costs | \$2,070,000 | \$2,070,000 | This fund transfer of \$2,070,000 is to fund the food service contract for the remainder of 2024. File No. 23-927 the Board approved the contract with Trinity. |

All above transfers have been signed by the County Executive prior to Finance Committee meeting.

A: Departmental – Finance Committee Approval

B: Departmental Receipt of Revenue – Finance, 2/3 County Board Approval

C: Capital Improvements – Finance, Majority County Board

D: Capital Receipt of Revenue - Finance, 2/3 County Board Approval

E: Contingency (Allocated and Unallocated) - Finance, 2/3 County Board Approval

F: Interdepartmental – Finance Majority County Board

G: Capital Contingency - Finance, 2/3 County Board Approval

H: Other/Non-categorical – Finance, Majority County Board

Detailed Explanations:

A-1: A transfer of \$1,000,000 is being requested by the Director, Department of Health and Human Services (DHHS), to align the budget to actual expense for the Senior Home Repair Program. Originally, the 2025 Budget included \$1,000,000 in budgeted expense in low org 8529-Housing Outreach Services. However, actual expenses are posting to low org 8524-HOME/Home Repair Program in the county's financial system. This transfer simply reflects an accounting adjustment to move this budgeted expense from low org 8529 to low org 8524 and has no fiscal effect.

B-1: The Director of the Department of the Office of the Medical Examiner requests an appropriation transfer for no tax levy effect in the amount of \$111,647.00. The Medical Examiner's Office received \$61,647 from the City of Milwaukee JAG approved project to purchase equipment to support the continued high-quality toxicology functions in the Forensic Toxicology Laboratory. The Medical Examiner's Office received \$50,000 from BJA FY22 Strengthening the Medical System (15PBJA-22-GG-03651-SLFO) to support the Forensic Fellow Position.

B-2: A transfer of \$150,000 is being requested by the Director, Department of Health and Human Services (DHHS), to increase revenue and expenditures related to a purchase of service contract for the Pathways to Permanent Housing Program. Guest House of Milwaukee currently operates the Pathways to Permanent Housing Program which reflects a 27-unit, intensive housing model for 27 chronically homeless individuals. The goal of this program is to quickly transition individuals living on the street into permanent housing with services. In March, the County Board approved File 24-305 establishing an amended contract for \$670,000. This transfer would align the budget with the actual anticipated expense and revenue associated with this approved contract. The \$150,000 adjustment reflects revenue from the annual lease being paid by Guest House to DHHS and the offsetting expense paid out to Guest House by DHHS under the purchase of service contract for a net budget effect of zero.

B-3: The Director of the Department of Health and Human Services requests an appropriation transfer of \$3 million dollars to recognize additional revenue and expenditures in the Children's Long-Term Support (CLTS) Program within Children and Family Services. This program provides supportive services to children with developmental, physical, and cognitive disabilities so that they can remain in their homes or community. The CLTS program is fully funded program, and all programmatic expenses are covered by administrative and case management revenues. This program has seen a steep growth in enrollments over the last few years. An additional \$3 million dollars expense for increased program related services. This fund transfer would not increase the 2024 budget as the actual expenses are offset fully by State revenues.

C-1: The Department of Administrative Services (DAS) Director requests an appropriation transfer to reallocate remaining budget authority from capital project WS014201-Vel Philips Kitchen Renovation to capital project WS012401-Secured Youth Facility (SRCCCY). In December 2020, County Board Resolution authorized the creation of capital project WS014201-Vel Philips Kitchen Renovation and appropriated \$500,000 of cash financing. Various appropriations have been made for capital project WS012401-Secured Youth Facility since 2018. The total budget for the project is \$35,075,155. DAS project management staff has indicated that design for the Vel Philips kitchen project has been completed and is fully contained within the work of the SRCCCY, but was funded separately (as noted previously). DAS project management staff has indicated combining the Vel Philips kitchen projects with the SRCCCY project would be the most efficient path forward from a budget and schedule perspective. DAS project management staff anticipate the SRCCCY facility will be open in December 2025.

E-1: The Superintendent, Milwaukee County Community Reintegration Center (CRC), is requesting a fund transfer from appropriation for contingency, to the CRC to fund the food service contract with Trinity. In file No. 23-927 the Board approved the contract with Trinity but it was announced that a fund transfer of \$2M would be necessary to fully fund the contract. This fund transfer of \$2,070,000 is to fund the food service contract for the remainder of 2024.