



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 201
Milwaukee, WI 53233

Meeting Minutes Personnel Committee

Chairperson: Supervisor James "Luigi" Schmitt
Vice Chairperson: Supervisor John F. Weishan, Jr.
Supervisor Anthony Staskunas

Supervisor Dan Sebring
Supervisor Sequanna Taylor

Committee Coordinator: Shanin R. Brown, (414) 278-4073
Research Analyst: Steve Cady, (414) 278-4347

Monday, July 17, 2017

1:30 PM

Room 201B

Call To Order

Roll Call at 1:34 p.m.

Present 5 - Weishan Jr., Staskunas, Sebring, Taylor (2) and Schmitt

RETIREMENT PLAN SERVICES - 1

CLOSED SESSION: ITEM 1

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

Margaret C. Daun, Corporation Counsel, Office of Corporation Counsel, opined that it was appropriate to discuss Item 1 in closed session.

A motion was made by Supervisor Weishan, Jr., to ADJOURN INTO CLOSED SESSION under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of discussing Item 1. The motion PREVAILED by the following vote:

Aye: 5 - Weishan Jr., Staskunas, Sebring, Taylor (2) and Schmitt

- 1 [17-532](#) From the Interim Director, Retirement Plan Services, Department of Human Resources, and Director of Risk Management, Department of Administrative Services, providing an informational report regarding the status of the 2014 supplemental Voluntary Correction Program and the Baker Tilly Agreed Upon Procedures audit review (Phase I).
(Considered by the Committees on Finance and Audit, and Personnel) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: [17-532 REPORT](#)
[17-532 UPDATED 2014 VCP](#)
[17-532 BAKER TILLY PHASE I REPORT](#)
[17-532 BAKER TILLY EXECUTIVE SUMMARY](#)

APPEARANCE:

Amy Pechacek, Interim Director, Retirement Plan Services, Department of Human Resources, and Director of Risk Management, Department of Administrative Services

The following people appeared and spoke for information only regarding this item:

Wayne T. Morgan, Partner, Baker Tilly
Jessica Jochman, Senior Manager, Baker Tilly

Darlene Middleman, Senior Manager, Baker Tilly, appeared but did not speak regarding this item.

This Informational Report was DISCUSSED in open and closed session WITH NO ACTION TAKEN.

The Committee was in closed session from 2:05 p.m. to 2:25 p.m. Upon reconvening at 2:25 p.m., a roll call was taken and all Committee members were present.

Roll Call at 2:25 p.m.

Present 5 - Weishan Jr., Staskunas, Sebring, Taylor (2) and Schmitt

HUMAN RESOURCES - 5

- 2 [17-425](#) From the Director of Total Rewards, Department of Human Resources, requesting approval of the classification for an Investigator (title code 21012008, pay grade 32M) position in the Milwaukee County District Attorney's Office. **(Companion Finance and Audit File No. 17-404)**

Attachments: [17-425 REPORT](#)
 [17-425 REVISED REPORT \(06/08/17\)](#)
 [17-425 RESOLUTION](#)
 [17-425 REVISED RESOLUTION \(06/08/17\)](#)
 [17-425 FISCAL NOTE](#)

APPEARANCE:

Matt Hanchek, Director of Total Rewards, Department of Human Resources

A motion was made by Supervisor Weishan, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Weishan Jr., Staskunas, Sebring, Taylor (2) and Schmitt

- 3 [17-526](#) From the Director of Total Rewards, Department of Human Resources, requesting approval of the classification of a Clerical Specialist (title code 00012861, pay grade 05P) position in the Office of the Clerk of Circuit Court/Register in Probate.

Attachments: [17-526 REPORT](#)
 [17-526 RESOLUTION](#)
 [17-526 FISCAL NOTE](#)

APPEARANCE:

Matt Hanchek, Director of Total Rewards, Department of Human Resources

A motion was made by Supervisor Weishan, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Weishan Jr., Staskunas, Sebring, Taylor (2) and Schmitt

- 4 [17-519](#) From the Director of Total Rewards, Department of Human Resources, providing an informational report relative to: Reclassification of Existing positions; Advancements within the Pay Range; Reallocations of Non-Represented positions; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification.
(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: [17-519 REPORT](#)
 [17-519 OBJECTION LETTER \(06/26/17\)](#)

APPEARANCE:
Matt Hanchek, Director of Total Rewards, Department of Human Resources

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

- 5 [17-541](#) From the Director of Total Rewards, Department of Human Resources, requesting approval of the classification of two Community Intervention Specialist positions (title code 00008000, pay grade 24), and one Lead Community Intervention Specialist position (title code to be determined, pay grade 27) in the Department of Health and Human Services. **(Companion Finance and Audit File No. 17-540)**

Attachments: [17-541 REPORT](#)
 [17-541 RESOLUTION](#)
 [17-541 FISCAL NOTE](#)

APPEARANCE:
Matt Hanchek, Director of Total Rewards, Department of Human Resources

A motion was made by Supervisor Weishan, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion FAILED by the following vote:

Aye: 2 - Weishan Jr. and Schmitt

No: 3 - Staskunas, Sebring and Taylor (2)

- 6 [17-17](#) From the Chief Human Resources Officer, Department of Human Resources, providing an informational monthly report regarding pay ranges for unclassified positions. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-17 JULY REPORT](#)

APPEARANCES:

Matt Hanchek, Director of Total Rewards, Department of Human Resources (DHR)

Steve Cady, Director of Research and Policy , Research Services Division, Office of the Comptroller

James J. Martin, Deputy District Attorney, Office of the District Attorney (DA)

Supervisor Staskunas requested unanimous consent to withdraw two Investigator positions, and one Supervisor, Victim Witness Services, position within the DA's Office, at the request of the department and DHR. There being no objection by Committee members, it was so ordered by the Chairman.

This Reference File was DISCUSSED WITH NO ACTION TAKEN.

MILWAUKEE COUNTY BOARD OF SUPERVISORS - 2

- 7 [17-533](#) From the Milwaukee County Board of Supervisors, requesting a written informational report from the Milwaukee County Comptroller regarding the implementation of the Circuit Court decision relative to Milwaukee County Board of Supervisors v. Abele, Case No. 16-CV-2888, and adopted compensation policies provided in File No. 17-452. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-533 GUIDELINES](#)

[17-533 MEMO](#)

[17-533 PINES BACH MEMO](#)

APPEARANCES:

Scott Manske, Milwaukee County Comptroller, Office of the Comptroller
Chairman Theodore Lipscomb, Sr., Milwaukee County Board of Supervisors

Susan M. Crawford, Partner, Pines Bach, LLP, appeared and spoke for information only regarding this item.

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

- 8 [17-534](#) From the Milwaukee County Board of Supervisors, requesting a written informational report from the Chief Human Resources Officer, Department of Human Resources, regarding the implementation of the Circuit Court decision relative to Milwaukee County Board of Supervisors v. Abele, Case No. 16-CV-2888, adopted compensation policies provided in File No. 17-452, and the current step/pay grade system. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [17-534 REPORT \(07/14/17\)](#)

APPEARANCES:

Matt Hanchek, Director of Total Rewards, Department of Human Resources

Steve Cady, Director of Research and Policy, Research Services Division,

Office of the Comptroller

Dr. Raisa Koltun, Chief of Staff, Office of the County Executive

Chairman Theodore Lipscomb, Sr., Milwaukee County Board of Supervisors

This Informational Report was **DISCUSSED WITH NO ACTION TAKEN.**

The foregoing items were not considered in agenda order.

Length of meeting: 1:34 p.m. to 4:08 p.m.

Adjourned,

Shanin R. Brown

Committee Coordinator

Committee on Personnel

Deadline for the next meeting: The next regular meeting for the Committee on Personnel is Friday, September 15, 2017. All original documents and agenda setting copies **MUST** be in the Committee Coordinator's possession on or before Monday, August 28, 2017, at 4:00 p.m.