

**COUNTY OF MILWAUKEE**  
INTEROFFICE COMMUNICATION

**DATE** : May 21, 2021

**TO** : Marcelia Nicholson, Milwaukee County Board Chair

**FROM** : Joe Lamers, Director, DAS Performance, Strategy, and Budget (DAS-PSB)

**SUBJECT** : Request to create 1.0 FTE Transportation Program and Planning Manager (Pay Grade 36M) position in the Director's Office (5800) within the Department of Transportation (DOT).

**Request:** The Department of Transportation (DOT), Director's Office, requests to create 1.0 FTE Transportation Program and Planning Manager position within the Director's Office Division of DOT.

**Background:**

The Director's Office of the Department of Transportation has recognized the need to create a high-level transportation planning related position due to ongoing transportation needs as well as those with increased complexity. Management of the East-West Bus Rapid Transit (BRT) project has been performed by the Senior Manager Grants Compliance. Grant compliance duties have increased due to increased federal funding and administration of state programs. DOT indicates that increases in duties, responsibility, and complexity can only be handled by the addition of an FTE.

Ongoing planning of an expanded and enhanced transportation network; and the study, analysis and planning of latent transportation issues require transportation planning expertise within the Department. Issues the Department is currently unable to address include: micro transit solutions and integration and implementation of regional transportation recommendations. The solutions will also include a focus on racial equity and environmental sustainability.

The Transportation Program and Planning Manager position will develop and implement work plans for complex transportation programs and planning projects funded by federal grants. The position will also be the Department's liaison with the City, County, and State officials, the Milwaukee County Transit System, and the public.

**Fiscal Note:**

The position is funded in 2021 with a fund transfer which decreases expenditures in one expense object and increases expenses in a like amount in salaries/wages and social security to fund the position. This create is only funded for the 4<sup>th</sup> quarter of 2021, no earlier than Oct 1. Moving forward in 2022 and beyond, the department shall budget for the position in upcoming budgets.

The following position action is being requested:

| Position Title                              | Action | Job Code | FTE | Pay Grade                 |
|---|--------|----------|-----|---------------------------|
| Transportation Program and Planning Manager | Create | TBD      | 1.0 | 36M (\$83,027 - \$98,238) |

**Recommendation:** The Department of Administrative Services – Performance, Strategy, and Budget recommends that 1.0 FTE Transportation Program and Planning Manager be created.

*Joe Lamers*

Joe Lamers, Director, DAS-PSB