

DAS – COMMUNITY BUSINESS DEVELOPMENT PARTNERS (1040) BUDGET

DEPT: CBDP

UNIT NO. 1040
FUND: General - 0001

Budget Summary

Category	2012 Budget	2012 Actual	2013 Budget	2014 Budget	2014/2013 Variance
Expenditures					
Personnel Costs	\$663,911	\$587,576	\$788,849	\$854,485	\$65,636
Operation Costs	\$103,816	\$77,925	\$248,731	\$103,338	(\$145,393)
Debt & Depreciation	\$0	\$0	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0	\$0	\$0
Interdept. Charges	\$156,530	\$156,956	\$106,038	\$103,374	(\$2,664)
Total Expenditures	\$924,257	\$822,457	\$1,143,618	\$1,061,197	(\$82,421)
Revenues					
Direct Revenue	\$0	\$21,620	\$100,000	\$0	(\$100,000)
Intergov Revenue	\$0	\$0	\$0	\$0	\$0
Indirect Revenue	\$45,000	\$45,000	\$158,236	\$181,392	\$23,156
Total Revenues	\$45,000	\$66,620	\$258,236	\$181,392	(\$76,844)
Tax Levy	\$879,257	\$755,837	\$885,382	\$879,805	(\$5,577)
Personnel					
Full-Time Pos. (FTE)	6	6	8	8	0
Seas/Hourly/Pool Pos.	0	0	0	0	0
Overtime \$	\$0	\$0	\$0	\$0	\$0

Department Mission: The mission of the Office of Community Business Development Partners (CBDP) is to increase overall economic viability for small and disadvantaged businesses (SBEs and DBEs) in Milwaukee County.

Department Description: CBDP is responsible for designing, implementing, monitoring and enforcing Milwaukee County's DBE Program in order to maintain compliance with Federal Regulations and Milwaukee County Ordinances. CBDP submits triennial overall goal reports to the Federal Aviation Administration (FAA) and the Federal Transit Administration (FTA); establishes DBE goals on a contract-by-contract basis, certifies small businesses as DBEs and/or registers them as SBEs, monitors contracts for compliance and enforces necessary remediation, actively promotes greater utilization of small businesses, participates in small business development and technical assistance initiatives, administers a revolving loan account to provide short-term assistance to qualifying DBEs; and engages in numerous small business seminars on effective business operations and contracting practices; all of which assist in increasing overall economic viability for small and disadvantaged businesses in Milwaukee County. Milwaukee County receives an average in excess of \$50,000,000 annually in Federal and State funding for its airport, highway and transit operations and capital improvement program budgets from the United States Department of Transportation (USDOT). The County's DBE program, in addition to being a requirement of receiving this direct Federal funding, ensures that full compliance is maintained with all Federal DBE laws.

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Strategic Program Area 1: Community Business Development Partners

Service Provision: Mandated

Strategic Outcome: High Quality, Responsive Services

What We Do: Activity			
Activity	2012 Actual	2013 Budget	2014 Budget
This program area does not have Activity Data			

How We Do It: Program Budget Summary					
Category	2012 Budget	2012 Actual	2013 Budget	2014 Budget	2014/2013 Var
Expenditures	\$924,257	\$822,457	\$1,143,618	\$1,061,197	(\$82,421)
Revenues	\$45,000	\$66,620	\$258,236	\$181,392	(\$76,844)
Tax Levy	\$879,257	\$755,837	\$885,382	\$879,805	(\$5,577)
FTE Positions		6	8	8	0

How Well We Do It: Performance Measures			
Performance Measure	2012 Actual	2013 Budget	2014 Budget
Performance measures have not yet been created for this program area			

Strategic Implementation:

The 2014 tax levy decreases by \$5,577, driven primarily by a reduction in overall expenditures. Personnel costs increase by \$65,636 due to multiple reclassifications/reallocations as implemented by the HR Compensation study. However, operating costs decrease by \$145,393 as a result of the elimination of \$100,000 of funding for the Micro Loan program. This program operates as a revolving loan fund that will be replenished as loans are repaid. The Micro Loan Program was funded in 2013 with Potawatomi revenue that has been reallocated for 2014. There is no additional County funding provided in the 2014 budget. This division will track loan repayment rates and report as a performance measure in the 2015 budget.

Additionally, a one-time allocation of \$55,363 in the 2013 adopted budget for the purchase and installation of software for tracking contracts and automating the DBE certification process is not included in 2014, though \$20,000 is provided for service/maintenance of the software.

The elimination of the Potawatomi revenue noted above is partially offset by an increase in DBE revenue due to CBDP staff charging time to capital projects. Continuing the initiative started in 2013, four positions will charge time to capital projects in 2014.

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CBDP Budgeted Positions				
Title Code	2013 Budget	2014 Budget	2014/2013 Variance	Explanation
Business Development Analyst	0	2	2	2013 Action
Certification & Compliance Adm	1	1	0	
Certification Analyst	1	0	-1	2013 Action
Certification Anlst-Fis	1	0	-1	2013 Action
Contract Compliance Mgr Dbe	1	1	0	
Contract Coordinator	0	3	3	2013 Action
Contract Spec	2	0	-2	2013 Action
Exdir1-Adsec-DirDbd	1	1	0	
Secretarial Asst Nr	1	0	-1	2013 Action
Vacancy & Turnover	-0.3	0	0.3	
TOTAL	7.7	8	0.3	

Legacy Health Care and Pension Expenditures				
2012 Budget	2012 Actual	2013 Budget	2014 Budget	2014/2013 Variance
\$105,534	\$122,974	\$122,328	\$159,214	\$36,886