

MILWAUKEE COUNTY FISCAL NOTE FORM**DATE:** 2/3/2021Original Fiscal Note Substitute Fiscal Note

SUBJECT: Approval of a five-year contract with Stanley Convergent Security Solutions and the Office of Persons with Disabilities for the dates of 1/04/21 through 12/31/25 for fire alarm monitoring services at Wil-O-Way Underwood. This contract's term will secure the yearly rate of \$642.00 for OPD.

FISCAL EFFECT:

- No Direct County Fiscal Impact
- Existing Staff Time Required
- Increase Operating Expenditures
(If checked, check one of two boxes below)
- Absorbed Within Agency's Budget
- Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year 2021	Subsequent Years 2022-2025
Operating Budget	Expenditure	642.00	642 per year
	Revenue	0	0
	Net Cost	642.00	642 per year
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. Approval of a five-year contract between Stanley Convergent Security Solutions and the Office of Persons with Disabilities for fire alarm monitoring services.
- B. The yearly cost for each year of the five-year contract is \$642 with the overall cost during this time period being \$3,210.00. The decision to have the contract be a multi-year one is to prevent a rate increase from the vendor during this time for the same services--the monthly rate of \$53.50 will be guaranteed.
- C. The yearly expense is budgeted for on an annual basis, and will be absorbed within OPD's yearly budget.
- D. None.

Prepared By: Kathy Klosiewski, Analyst Fiscal and Budget – DAS CBO

Approved by:

Michael Bonk

Michael Bonk, Interim Director,
Office for Persons with Disabilities

Did DAS-Fiscal Staff Review? Yes No _____

Did CBDP Review?² _____ Yes _____ No _____ Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.