

## MILWAUKEE COUNTY FISCAL NOTE FORM

**DATE:** June 5, 2018

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Authorization to Apply for, Accept, Execute Contracts, and Administer Federal Transit Administration (FTA) Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310 Program) Federal Fiscal Year 2016 Grant Funds.

**FISCAL EFFECT:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact<br><input type="checkbox"/> Existing Staff Time Required<br><input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below)<br><input type="checkbox"/> Absorbed Within Agency's Budget<br><input type="checkbox"/> Not Absorbed Within Agency's Budget<br><input type="checkbox"/> Decrease Operating Expenditures<br><input type="checkbox"/> Increase Operating Revenues<br><input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures<br><input type="checkbox"/> Decrease Capital Expenditures<br><input type="checkbox"/> Increase Capital Revenues<br><input type="checkbox"/> Decrease Capital Revenues<br><input type="checkbox"/> Use of Contingent Funds |
|---|--|

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	Expenditure or Revenue Category	Current Year	Subsequent Year
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
  - A. The action being requested will result in execution of a contract between Milwaukee County and the Federal Transit Administration (FTA) for Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310 Program) grant funds wherein Milwaukee County will function as the designated recipient for the Milwaukee Urbanized Area and also an agreement will be executed for Milwaukee County's own Section 5310 Program grant award.  
Milwaukee County, as the responsible oversight agent, will then execute agreements with the Section 5310 subrecipient organizations that were awarded federal funds as a result of the competitive project selection process as facilitated by the Southeastern Wisconsin Regional Planning Commission (SEWRPC).
  - B. The proposed action will not result in a net cost or net savings to Milwaukee County. For the Milwaukee County project and the subrecipient projects, expenditures will be fully offset by a combination of federal revenue and the required local match components. For the Milwaukee County project, the local match component was included in the 2018 Adopted Operating Budget and for the subrecipient organizations Milwaukee County will require proof of their local match before executing any agreement.  
NOTE: Milwaukee County is also eligible to recover actual costs up to 10 percent of the federal apportionment for administering the Section 5310 Program. Funds for administration are offset with 100 percent federal revenue with no local matching requirement.
  - C. The proposed action will not result in a 2018 budgetary impact to Milwaukee County.
  - D. The program administration will take place out of the Milwaukee County Department of Transportation (MCDOT) Director's Office. All Section 5310 Program financial and

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

oversight activity will take place from low org. 5803 within the MCDOT Director's Office operating budget.

Department/Prepared by: John Rodgers, Sr. Mgr. Grants Compliance, MCDOT

Authorized Signature

A handwritten signature in black ink, appearing to read "Dana F. ...", is written over a horizontal line. The signature is cursive and somewhat stylized.

Did DAS-Fiscal Staff Review?  Yes  No

Did CDBP Review?<sup>2</sup>  Yes  No  Not Required