

**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

**DATE:** February 2, 2020

**TO:** Supervisor Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

**FROM:** Greg High, Director, AE&ES Section, Facilities Management Division, Department of Administrative Services

**SUBJECT:** **Updated Report On Adopted 2020 Public Works Capital Projects Requiring The Use Of Any Professional Services Contract: From The Director, Architecture, Engineering, And Environmental Services Section, Facilities Management Division, Department Of Administrative Services, Requesting Approval Of The DAS-FM Staff And Consultant Use Plan For Approved 2020 Adopted Capital Projects**

POLICY

Milwaukee County Professional Services Ordinance 56.30 (4)(a)(1) requires that the Department of Administrative Services, Facilities Management Division (DAS-FM) shall provide in February each year to the Committee on Finance and Audit, and the Committee on Transportation, Public Works and Transit an updated report on public works capital projects requiring the use of any professional services contract.

BACKGROUND

The Department of Administrative Services, Facilities Management Division has reviewed the approved 2020 adopted capital projects and has established the attached updated staffing and consultant use plan proposals for each. There are no significant changes to this staffing plan from that proposed in the adopted capital budget.

We have also indicated on the attached spreadsheets our recommendations to the Director of DAS for signature authority delegation to other County Departments for certain capital projects that will not be managed by DAS-FM. In 2020, several Owner Departments will manage specific projects directly and therefore have signature authority for any expenditure as indicated on the attached spreadsheet. County Board approval of the indicated signature authority recommendation will provide the appropriate signature authority for each project.

RECOMMENDATION

The Director of DAS recommends approval of the DAS-FM staff and consultant use plan for approved 2020 adopted capital projects.

Supervisor Theodore Lipscomb, Sr.

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Date: February 02, 2020

Prepared by: Gregory G. High

Approved by:

 2/19/2020  
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Gregory G. High, P.E., Director  
AE&ES Section, DAS-FM Division

GGH:

Attachments (3):      2020 Capital Project Staffing Plan  
                                 Chapter 56, Section 56.20  
                                 Chapter 56, Section 56.30 (4)(a)(1)

cc:      Chris Abele, Milwaukee County Executive  
            Raisa Koltun, Chief of Staff, County Executive's Office  
            James Schmitt, Chair, Finance and Audit Committee  
            James Weishan, Chair, Transportation, Public Works and Transit  
            Kelly Bablitch, Chief of Staff, County Board of Supervisors  
            Scott Manske, Comptroller  
            Pam Bryant, Capital Finance Manager, Office of the Comptroller  
            Teig Whaley-Smith, Director, Department of Administrative Services  
            Joseph Lamers, Fiscal & Budget Director, DAS  
            Vince Masterson, Strategic Asset Coordinator, DAS  
            Donna Brown-Martin, Director, MCDOT  
            Brian Dranzik, Director, Airport Division, MCDOT  
            Lynn Fyhrlund, CIO, IMSD Division, DAS  
            Guy Smith, Director, Parks Recreation and Culture  
            Chuck Wikenhauser, Director, Zoological Gardens