

12-13-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 B DEPARTMENTAL RECEIPT OF REVENUE

Action Required
 Finance and Audit Committee
 2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>4500 – District Attorney</u>		
2699 – Other Fed Grants and Reim	\$17,000	
6090 – Ch Fr State & Other Co. Inst		\$17,000

This appropriation fund transfer, described more fully below, provides 2018 budget authority for offsetting revenues and expenditures related to the receipt of a non-match, Community Development Block Grant (CDBG) from the City of Milwaukee.

On June 20, 2018, the Common Council for the City of Milwaukee approved Community Development Block Grant (CDBG) funding for the benefit of the Milwaukee County District Attorney's Office in the amount of \$70,000 to fund a Community Prosecutor in Milwaukee Police District #4. The District Attorney was notified of the award on July 10, 2018. There being no match requirement as part of this award, the District Attorney accepted the grant without board approval by virtue of the authority provided by MCGO Section 56.06 . The period of the grant runs through December 31, 2018 with the expectation that grant funds will be carried over through September 2019.

At the request of the Milwaukee County District Attorney's Office, effective October 18, 2018 and pursuant to Wis. Stat. § 16.505, the Wisconsin legislature authorized one FTE program revenue project position for an Assistant District Attorney (ADA) for the CDBG Community Prosecutor grant position.

There is no 2018 tax levy effect because CDBG grant revenues will offset personnel expenditures. The State of Wisconsin will front the money for the salary and benefits related to this newly created prosecutor position. In turn, this appropriation fund transfer provides 2018 budgetary authority for receipt of the CDBG revenue and it funds the subsequent reimbursement to the State for the personnel expenditures (the ADA salary and fringe benefits).

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

2)		<u>From</u>	<u>To</u>
	<u>8000 – Department Health and Human Services</u>		
	2251 – CLTS Revenue	\$1,492,568	
	8151 – CLTS Payments		\$1,492,568

A transfer of \$1,492,568 is being requested by the Director, Department of Health and Human Services (DHHS), to align the budget for the Children's Long Term Support (CLTS) program with actual anticipated spending within the Disabilities Services Division.

The current budget for the State Department of Health Services includes funding to eliminate the waitlist for children's long-term care which has increased the number of children enrolled in the CLTS Waiver Program statewide. DHS anticipates total enrollment to increase to 10,000 children statewide by the end of this year.

As a result, for Milwaukee County, expenditures and revenues are anticipated to exceed the budget by \$1.5 million due to additional children being served on the CLTS waiver. Based on 2018 projected enrollments, the number of children enrolled in the waiver is expected to increase by 17 percent compared to 2017. Currently, about 1,000 children in Milwaukee County are enrolled in CLTS.

This uptick in enrollment is largely the result of transitioning children from the Children’s Community Options Program (CCOP) into the waiver to enable access to additional services as well as capture federal funding to offset these costs. This increased cost compared to budget is covered by utilizing CCOP funding as match to draw down 59 percent federal revenue. This funding structure allows more children and families to receive critical services such as therapy, daily living skills training and respite.

For 2018, the CLTS budget reflects a budget of \$4,851,537 in total services costs and offsetting revenue. This fund transfer would increase the budget by \$1,492,568 to a total of \$6,344,105.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

3)		<u>From</u>	<u>To</u>
	<u>2900 – Pre-Trial Services</u>		
	6148 – Professional Services Recur Operating		\$50,000
	4932 – Other Private Funding Revenue	\$50,000	

The purpose of this appropriation transfer is to receive revenue and establish expenditure authority in the amount of \$50,000 in Org unit 2911-Pre-Trial Services.

In 2016, Pre-Trial Services received \$1,000,000 in July and August 2016 as part of the MacArthur Safety and Justice Challenge Phase II Implementation grant. An additional \$1,000,000 was received in November of 2017. There were no expenses incurred in 2016 and \$1,000,000 was deferred during the 2016 year-end closing process and is being held in balance sheet account 0570.

In accordance with files 16-679 and 17-349, Pre-Trial Services requests this transfer to pay expenses related to grant implementation. This grant is expected to be exhausted by the end of fiscal year 2019.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

4)		<u>From</u>	<u>To</u>
	<u>2900 – Pre-Trial Services</u>		
	6148 – Professional Services Recur Operations		\$76,116
	2699 – Other Fed Grants & Reim	\$76,116	

The purpose of this appropriation transfer is to receive revenue and establish expenditure authority in the amount of \$76,116 in Org unit 2940-Pre-Trial Services.

In 2015, Pre-Trial Services received a grant in the amount of \$281,185 from the Bureau of Justice Assistance (BJA). In December 2015, the County Board approved the receipt of the grant funds (File 15-751). No expenses were incurred in fiscal years 2015, 2016, or 2017. JusticePoint was awarded an 18-month Central Liaison Unit Contract through a competitive RFP process. JusticePoint will hire one (1) FTE Central Liaison Unit Case Manager, one (1) FTE Pre-trial Investigator and 0.5 FTE Peer Support Specialist to support the grant.

In accordance with File 18-358, Pre-Trial Services is completing this fund transfer to pay expenses related to implementation of BJA grant activities. The grant is expected to be completely exhausted by the end of fiscal year 2019.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

5)		<u>From</u>	<u>To</u>
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7900 – Department on Aging

4999 – Other Misc Revenue	\$34,894	
2699 – Other Federal Grants	\$129,705	
6999 – Sundry Services		\$29,495
6803 – Auto Allowance		\$2,530
6809 – Conference Exp		\$1,960
6409 – Printing & Stationery		\$600
7910 – Office Supplies		\$82
6080 – Postage		\$13,817
6812 – Meetings and Other Auth Travel		\$10,000
7300 – Food & Provisions		\$26,657
8123 – Purchase of Service		\$64,628
7910 – Office Supplies		\$4,830
6149 – Prof-Serv Nonrecur		\$10,000

A Transfer of \$164,599 is requested to increase revenues and expenditures within the Department on Aging.

This transfer reflects revenue increases totaling \$164,599, including \$82 in Title III-D Prevention, \$4,521 in Area Agency Administration, \$64,628 in Title III-B Supportive Services, \$26,657 in NSIP, \$23,817 in Dementia Care African American Expansion, and \$34,894 from Community Transportation Association of America.

Title III-B revenue increases are offset by expenditure increases in various purchase of services totaling \$64,628 due to service demand increases for contracted community services for older adults. Dementia Innovation and Dementia Expansion expenditures increase \$33,817 for postage, training and outreach. NSIP revenue reimbursements are offset \$26,657 in food and other provision expenditures in the Nutrition Program. Office supplies expense of \$4,521 offsets Area Agency on Aging Administration revenue increase.

The Community Transportation Association of America funded project is completely offset with various expenditures totaling \$34,894 associated with project efforts to demonstrate the value that inclusive processes can bring to transportation. The focus of the project will be on developing, testing and demonstrating ways to empower people with disabilities and older adults to be actively involved in designing and implementing coordinated transportation systems.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018