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4 From the Director, Office of Strategy, Budget & Performance, Requesting the Creation
5 of 3.0 Internship Positions in the Project Management Office, by recommending
6 adoption of the following:

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A RESOLUTION

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10 WHEREAS, the Milwaukee County Board of Supervisors (County Board)
11 approved \$3,389,000 for a Milwaukee County (the County) American Rescue Plan Act
12 (ARPA) Evaluation (adopted File Nos. 22-560, 24-535, and 24-755) to evaluate the 72
13 ARPA projects, to understand and communicate the return on investment, progress
14 towards goals and intended outcomes, and impact of ARPA investments on residents,
15 communities, and the County's fiscal health; and

16

17 WHEREAS, the County Board unanimously adopted File No. 22-662 (vote 18-0)
18 to re-establish the Milwaukee County Commission on Youth (Youth Commission), to
19 serve as a representative body for youth in the County, provide youth valuable
20 experience serving their community, and encourage civic engagement and interaction
21 with local government; and

22

23 WHEREAS, the Project Management Office (PMO), Office of Strategy, Budget,
24 and Performance (OSBP), administers the County ARPA Evaluation, which will show to
25 what extent and how projects achieved their goals, and how those achievements ladder
26 up to the County's strategic objectives; and

27

28 WHEREAS, the PMO, OSBP, administers the Youth Commission and is
29 responsible for coordinating Youth Commission meetings and events, managing up to
30 20 Youth Commissioners, leading recruitment, and coordinating onboarding and
31 trainings; and

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33 WHEREAS, the 3.0 Internship positions will create opportunities for individuals to
34 build the skills needed to be successful in a professional career, foster a sense of public
35 service within their communities, and provide meaningful pathways to public sector
36 careers for students, while strengthening OSBP's capacity to deliver on its mission of
37 strategic alignment, fiscal health, and project management support; and

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39 WHEREAS, the 3.0 Internship positions will support program administration
40 within the PMO, OSBP, by providing project support, communications and engagement,
41 and overall administrative and operational supports to the County-wide evaluation
42 efforts and the Youth Commission program; and

File No. 25-736

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44 WHEREAS, funding for one of the Internship positions would be allocated from
45 the County ARPA Evaluation project, which was approved by the County Board on
46 June 2, 2022, and funding for the two remaining Internship positions would be allocated
47 from the OSBP operating budget for the Youth Commission; and

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49 WHEREAS, the 3.0 Internship positions will be compensated within the pay
50 grade of 01IM, per the recommendation of the Department of Human Resources; and

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52 WHEREAS, OSBP has reviewed this request with respect to need,
53 appropriateness, and funding availability, as required per Section 59.60(10), Wisconsin
54 State Statutes, and has submitted a report included in this file; and

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56 WHEREAS, the Committee on Intergovernmental Relations, at its meeting of
57 December 1, 2025, recommended adoption of File No. 25-736 (vote 4-0); and

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59 WHEREAS, the Committee on Personnel, at its meeting of December 2, 2025,
60 recommended adoption of File No. 25-736 (vote 5-0); now, therefore,

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62 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)
63 hereby approves the classification and pay grade recommendation for the 3.0 Internship
64 positions, as outlined in the report hereto attached to this file and summarized below:

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Recommended Title	Internship
Agency (Department)	118 – Office of Strategy, Budget, and Performance (OSBP)
Organization (Org) (Low Org)	1116
Number of Positions	3
Pay Grade	01IM
Pay Range	\$13.50 - \$20.66
Annual Salary Range	\$13,126

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67 BE IT FURTHER RESOLVED, the County Board authorizes the Department of
68 Administrative Services (DAS), Office of Corporation Counsel, Risk Management, DAS,
69 Community Business Development Partners, Office of Economic Inclusion, DAS, Office
70 of the Comptroller, OSBP, and the Office of the County Executive to prepare, review,
71 approve, and execute all contracts and other documents, and take all actions as
72 required, for the purpose of administering the above-referenced programs.

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chk
12/02/25
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