

**COUNTY OF
MILWAUKEE****Inter-Office
Communication**

Date: August 3, 2023

To: Marcelia Nicholson, Chairperson, County Board of Supervisors

From: Mary Jo Meyers, Chief of Staff, Office of Milwaukee County Executive

Subject: Authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for M. Paula Phillips, Chief Equity Officer, Milwaukee County Office of Equity, from October 6, 2023, through May 6, 2024, or until the position is filled, whichever is first.

File Type: Action Report

REQUEST

The Office of Milwaukee County Executive is requesting an extension of M. Paula Phillips Temporary Assignment to a Higher Classification (TAHC) to the position of Milwaukee County Chief Equity Office, Office of Equity, from October 6, 2023, through May 6, 2024, or until the position is filled, whichever is first. This request is being made to maintain consistent leadership within Milwaukee County Office of Equity until the position can be permanently filled.

The extended time of the TAHC is due to the need to continue recruitment efforts specific to position requirements. This request is being made to maintain consistent leadership within Milwaukee County Office of Equity until the position can be permanently filled.

POLICY

Chapter 17.085 of the Milwaukee County Code of General Ordinances requires an extension of temporary assignment beyond 180 days be approved by the Milwaukee County Board of Supervisors.

FISCAL EFFECT

The position is funded in the 2023 Adopted Budget. Therefore, temporarily assigning an employee to the position via TAHC status or permanently filling the position has no fiscal effect.

ATTACHMENTS:

A Fiscal Note and Resolution accompany this Report.

VIRTUAL MEETING INVITES

Mary Jo Meyers, Chief of Staff, Office of Milwaukee County Executive
Margo Franklin, Chief Human Resources Officer, Department of Human Resources.

PREPARED BY:

Sarah Zaug, Human Resources Manager, Department of Human Resources

APPROVED BY:

Mary Jo Meyers

Mary Jo Meyers, Chief of Staff, Office of Milwaukee County Executive

CC: County Executive David Crowley
Margo Franklin, Chief Human Resources Officer, Department of
Human Resources Kelly Bablitch, Chief of Staff, Milwaukee County
Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of
the County Clerk