

MILWAUKEE COUNTY FISCAL NOTE FORM**DATE:** February 6, 2023 Original Fiscal Note Substitute Fiscal Note **SUBJECT:** Request from the Medical Examiner to create one (1.0) FTE Forensic Chemist, one (1) FTE Forensic Investigator and one (1) FTE Assistant Medical Examiner**FISCAL EFFECT:**

- No Direct County Fiscal Impact
- Existing Staff Time Required
- Increase Operating Expenditures
(If checked, check one of two boxes below)
- Absorbed Within Agency's Budget
- Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	385,000	385,000
	Revenue	385,000	385,000
	Net Cost	0	0
Capital Improvement Budget	Expenditure		
	Revenue		
	Net Cost		

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
- A. The Milwaukee County Medical Examiner's Office (MCMEO) is requesting adoption of a resolution which will create one FTE Forensic Chemist, one FTE Forensic Investigator, and one FTE Assistant Medical Examiner.
- B. The three new positions are budgeted at approximately \$385,000 and have been calculated at positions starting in the mid-range. The position costs are offset via funding from the opioid settlement outlined in County Board file #23-114.
- C. Funding has been identified for years 1-3, and the Medical Examiner's Office will work with the Office of Strategy, Budget and Performance to identify tax levy sources to offset the costs of the positions as soon as feasible.
- D. The fiscal note assumes the positions will be hired in the mid-range of the salary by pay period 6.

Department/Prepared By Karen Domagalski

Authorized Signature *Wieslawa Plomak, MD*

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.