

**MILWAUKEE COUNTY FISCAL NOTE FORM****DATE:** April 25, 2025Original Fiscal Note ☒Substitute Fiscal Note ☐

**SUBJECT:** The Superintendent of the Community Reintegration Center (CRC) respectfully requests authorization to execute a one-year Purchase of Service Contract with Wisconsin Community Services, Inc. (WCS) for services at the CRC. The contract will cover the period from July 1, 2025, to June 30, 2028, with an option to extend for up to three (3) additional one-year terms, subject to mutual agreement and satisfactory performance.

**FISCAL EFFECT:**☒ No Direct County Fiscal Impact  
Expenditures☐ Increase Capital☐ Existing Staff Time Required☐ Decrease Capital

Expenditures

☐ Increase Operating Expenditures  
(If checked, check one of two boxes below)☐ Increase Capital Revenues☐ Absorbed Within Agency's Budget☐ Decrease Capital Revenues☐ Not Absorbed Within Agency's Budget☐ Decrease Operating Expenditures☐ Use of contingent funds☐ Increase Operating Revenues☐ Decrease Operating Revenues

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0
<b>Capital Improvement Budget</b>	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

**DESCRIPTION OF FISCAL EFFECT**

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
  - A. Approval of this contract will authorize the Superintendent of the Community Reintegration Center to execute a one-year Purchase of Service Contract with Wisconsin Community Services, Inc. (WCS) for services at the CRC. The contract will cover the period from July 1, 2025, to June 30, 2028, with an option to extend for up to three (3) additional one-year terms.
  - B. The total cost of the contract is variable dependent on the number of clients on electronic monitoring, and is estimated at this time to total about \$124,025 per year. This cost is included in the 2025 Requested Budget.
  - C. Approval of this resolution has no budgetary impact for 2025.
  - D. It is assumed that the 2026 requested budget will be adopted with \$124,025 for the WCS contract. It is also assumed that the number of clients will be consistent with the numbers from year prior.

Department/Prepared By: Veronica McClain, CRC Senior Budget Analyst

Authorized Signature



Michael Bickerstaff, Public Safety Fiscal Administrator - CRC

Did DAS-Fiscal Staff Review? ☒ Yes ☐ No  
 Did CDBP Review? ☐ Yes ☐ No ☒ Not Required

<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

## Certificate Of Completion

Envelope Id: AEF1454B-5485-4CD7-8F15-E000918DA430  
 Subject: Complete with Docusign: 2025 WCS Contract FISCAL NOTE FINAL.pdf  
 Source Envelope:  
 Document Pages: 2  
 Certificate Pages: 1  
 AutoNav: Enabled  
 Envelopeld Stamping: Enabled  
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed

Envelope Originator:  
 Veronica McClain  
 633 W. Wisconsin Ave.  
 Suite 901  
 Milwaukee, WI 53203  
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 IP Address: 10.104.81.137

## Record Tracking

Status: Original  
 4/25/2025 2:04:52 PM  
 Holder: Veronica McClain  
 Veronica.McClain@milwaukeecountywi.gov  
 Location: DocuSign

## Signer Events

Michael Bickerstaff  
 michael.bickerstaff@milwaukeecountywi.gov  
 Public Safety Fiscal Administrator - HOC  
 Milwaukee County  
 Security Level: Email, Account Authentication  
 (None)

## Signature

Signature Adoption: Uploaded Signature Image  
 Using IP Address: 204.194.251.5

## Timestamp

Sent: 4/25/2025 2:08:43 PM  
 Viewed: 4/25/2025 2:09:37 PM  
 Signed: 4/25/2025 2:09:53 PM

Electronic Record and Signature Disclosure:  
 Not Offered via Docusign

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent	Hashed/Encrypted	4/25/2025 2:08:44 PM
Certified Delivered	Security Checked	4/25/2025 2:09:37 PM
Signing Complete	Security Checked	4/25/2025 2:09:53 PM
Completed	Security Checked	4/25/2025 2:09:53 PM

## Payment Events

## Status

## Timestamps