

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: February 18, 2015

To: Marina Dimitrijevic, Chairwoman – Milwaukee Co Board of Supervisors
Kerry Mitchell, Director – Department of Human Resources

From: Hector Colon, Director – Milwaukee Co Department of Health & Human Services
Prepared by: James Mathy, Housing Administrator


Subject: From the Director, Department of Health and Human Services, requesting authorization to create one position of Community Intervention Specialist –TANF in the Housing Division

The Housing Division would like approval create a permanent position in the Special Needs Program area within the Housing Division. The position detail is as follows:

Title Name: Community Intervention Specialist
Pay Grade: 24

This position is 100% grant funded through the Behavioral Health Division's TANF program. This Housing Division position will assist BHD with housing placements for this population. The Housing Division has brought in a temporary employee as the work has already begun. We would like to be able to hire for this position on a permanent basis as soon as possible. This position would complement the other two Community Intervention Specialist Positions that are already in our Division.

We hope that this authorization can be approved and that we can begin to recruit for this position immediately. Let me know what questions you may have. Thank you.



Héctor Colón, Director

cc: County Executive Chris Abele
Raisa Koltun, County Executive's Office
Kelly Bablitch, County Board
Teig-Whaley Smith, Director, DAS
Josh Fudge, Director, Office of Performance, Strategy & Budget
Steve Cady, Research Director, Comptroller's Office
Matt Fortman, Fiscal & Management Analyst, DAS
Erica Hayden, Research & Policy Analyst – Comptroller's Office