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(ITEM ) From the Director, Department of Health and Human Services, and the Director, Information Management Services Division, Department of Administrative Services, requesting authorization to execute a Professional Services Contract amendment with the Joxel Group, LLC, for implementation of an Electronic Medical Records System for the Department of Health and Human Services - Behavioral Health Division, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, the Director of the Department of Health and Human Services (DHHS) and the Director, Information Management Services Division (IMSD), Department of Administrative Services are requesting authorization to amend the Professional Services Contract with the Joxel Group, LLC (TJG), in order to continue the implementation of the Electronic Medical Records (EMR) System for the Department of Health and Human Services (DHHS) - Behavioral Health Division (BHD); and

WHEREAS, Capital Project WO444 - Electronic Medical Records System (EMR) was adopted in the 2010 Capital Improvement Budget, and IMSD was appointed project lead on this initiative; and

WHEREAS, the EMR project is broken down into four phases including Phase 1 - Planning and Design, Phase 2 - Request for Proposals (RFP) Process and Vendor Selection, Phase 3 - Implementation, and Phase 4 - Closeout and Audit; and

WHEREAS, TJG, a certified Disadvantaged Business Enterprise vendor, was competitively awarded a Professional Services Contract to provide both program and project management services for the EMR initiative; and

WHEREAS, TJG has completed Phase 1, Phase 2, and is currently in the third stage of the Implementation Phase of the EMR project; and

WHEREAS, IMSD, TJG and BHD began Phase 3 - Implementation in January 2012, which the approach is comprehensive and due to the complexity of process, integration, and change, management is anticipated to continue through December of 2014; and

WHEREAS, implementation, to date, has been successful; and on December 3, 2012, the Crisis Services Division within BHD (Psychiatric Crisis Services, Observation, and the Access Clinic) went "live" with the new EMR System; and in October 2013, the Crisis Stabilization as well as the Acute Inpatient Services went "live;" and

43 WHEREAS, the next and final stage of Phase 3 - Implementation will be the  
44 conversion of Community Service Programs, Day Treatment, and the Contracted Service  
45 Programs; and

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47 WHEREAS, the project team is leveraging national best practices for the Community  
48 Service Programs; and

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50 WHEREAS, DHHS and IMSD are requesting the authority to amend the existing TJG  
51 Professional Services Contract agreement by \$615,000 for the continuation of the project;  
52 and

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54 WHEREAS, the Committee on Health and Human Needs, at its meeting of  
55 December 11, 2013, recommended adoption of the Department's request (vote 7-0); and

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57 WHEREAS, the Committee on Finance, Personnel and Audit, at its meeting of  
58 December 12, 2013, also recommended adoption of the Department's request (vote 9-0);  
59 now, therefore,

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61 BE IT RESOLVED, that the Director of the Department of Health and Human  
62 Services and the Director of the Information Management Services Division, or their  
63 designees, are hereby authorized to execute a Professional Services Contract amendment  
64 with the Joxel Group, LLC, for continuation of the implementation services of the  
65 Electronic Medical Records System for the Behavioral Health Division.

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68 jmj  
69 12/17/13  
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