

-COUNTY OF MILWAUKEE-
INTEROFFICE COMMUNICATION

DATE : April 17, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, Board of Supervisors

FROM : Josh Fudge, Director, DAS-PSB

SUBJECT : The Department of Family Care- Abolish 1.0 FTE Training Program Coordinator and create 1.0 FTE Quality Assurance Coordinator.

REQUEST

The Department of Family Care requests to abolish 1.0 FTE Training Program Coordinator and create 1.0 FTE Quality Assurance Coordinator within the CMO Administration org unit.

BACKGROUND/ANALYSIS

The Department's needs have shifted and a vacant Training Program Coordinator position is no longer needed due to new education protocols developed within the Department. As the department seeks to increase member enrollment and market share, a Quality Assurance Coordinator is being requested to ensure the Department meets regulatory and professional requirements. The position will collect, analyze, and monitor data related to enrollment and eligibility in the Family Care benefit. This data will be organized into reports related to individual enrollment and continued eligibility.

RECOMMENDATION

The Department of Administrative Services, Office Performance, Strategy, and Budget recommends that the request to abolish 1.0 FTE Training Program Coordinator and create 1.0 FTE Quality Assurance Coordinator within the CMO Administration org unit be approved.

FISCAL NOTE

There is no fiscal impact of this abolish/create. The position being abolished (1.0 FTE Training Program Coordinator) is vacant and in the same pay grade as the position being created (1.0 FTE Quality Assurance Coordinator).

Prepared by:
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Department of Administrative Services

cc: Chris Abele, County Executive
Supervisor Willie Johnson Jr., Co-Chair, Finance, Personnel & Audit Committee
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