

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 12/8/2023

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Chantell Jewell, Superintendent, Milwaukee County Community Reintegration Center (CRC)

Subject: From the Superintendent, Milwaukee County Community Reintegration Center (CRC), requesting authorization to execute a two-year Purchase of Service Contract with three one-year extensions with Trinity Services Group, Inc. in the approximate value of \$34,500,000 for the provision of food services at the Community Reintegration Center, the Criminal Justice Facility, and the Vel Phillips Youth Detention Center for the period of January 1, 2024, to December 31, 2028.

File Type: Action Report

REQUEST

The Superintendent, Milwaukee County Community Reintegration Center (CRC), is requesting authorization to execute a two-year Purchase of Service Contract with three one-year extensions with Trinity Services Group, Inc. (Trinity) in the approximate value of \$34,500,000 for the provision of food services at the Community Reintegration Center, the Criminal Justice Facility, and the Vel Phillips Youth Detention Center for the period of January 1, 2024, to December 31, 2028.

POLICY

Milwaukee County Code of General Ordinances:	MCGO Chapter 32-25
Specific Adopted Budget:	2024 Adopted Budget

BACKGROUND

On June 28, 2023, with support from the Department of Administrative Services - Procurement Division, the CRC issued Request for Proposal RFP-2023-008 for Correctional Food Service Management. The deadline for this RFP was September 1, 2023. Two vendors submitted proposals and an evaluation committee concluded that Trinity had the highest score.

The attached contract is a result of that RFP. This contract with Trinity is to provide food services at the Community Reintegration Center, the Criminal Justice Facility, and the Vel

Trinity Action Report

Page | 2

Phillips Youth Detention Center. This contract begins on January 1, 2024, and is for two years, with three one-year extensions.

RECOMMENDATION

The Superintendent of the Community Reintegration Center respectfully submits this action item to request the authority to execute a two-year Purchase of Service Contract with three one-year extensions with Trinity Services Group, Inc. in the approximate value of \$34,500,000 for the provision of food services at the Community Reintegration Center, the Criminal Justice Facility, and the Vel Phillips Youth Detention Center for the period of January 1, 2024, to December 31, 2028.

FISCAL EFFECT

Fiscal Note is attached.

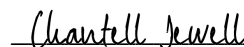
VIRTUAL MEETING INVITES

Chantell Jewell, Superintendent, Community Reintegration Center
David Rugaber, Assistant Superintendent, Community Reintegration Center
Lael MacLellan, Contracts Manager, DAS Procurement

PREPARED BY:

Michael Bickerstaff, Public Safety Fiscal Administrator, Community Reintegration Center

APPROVED BY:

 _____

Chantell Jewell, Superintendent, Community Reintegration Center

ATTACHMENTS:

Fiscal Note

cc: County Executive David Crowley
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Steve Cady, Research and Policy Director, Comptroller's Office
Allyson Smith, Committee Coordinator, Office of the County Clerk
Damian Rivera, Sr. Financial and Management Analyst, Office of Strategy, Budget, and Performance

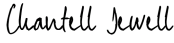
Certificate Of Completion

Envelope Id: 61BF31016B704953BBD78882DF741371	Status: Completed
Subject: Complete with DocuSign: File No. 23-927 REPORT draft 1.docx	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 1	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Michael Bickerstaff
Time Zone: (UTC-06:00) Central Time (US & Canada)	633 W. Wisconsin Ave.
	Suite 901
	Milwaukee, WI 53203
	Michael.Bickerstaff@milwaukeecountywi.gov
	IP Address: 204.194.251.5

Record Tracking

Status: Original	Holder: Michael Bickerstaff	Location: DocuSign
12/8/2023 11:08:33 AM		
	Michael.Bickerstaff@milwaukeecountywi.gov	

Signer Events

Signer Events	Signature	Timestamp
Chantell Jewell		Sent: 12/8/2023 11:09:45 AM
Chantell.jewell@milwaukeecountywi.gov		Viewed: 12/8/2023 11:10:33 AM
Superintendent		Signed: 12/8/2023 11:10:40 AM
Milwaukee County	Signature Adoption: Pre-selected Style	
Security Level: Email, Account Authentication (None)	Using IP Address: 204.194.251.5	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	12/8/2023 11:09:45 AM
Certified Delivered	Security Checked	12/8/2023 11:10:33 AM
Signing Complete	Security Checked	12/8/2023 11:10:40 AM
Completed	Security Checked	12/8/2023 11:10:40 AM

Payment Events

Status

Timestamps