

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: January 18, 2023

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: Report from the Director, Department of Health and Human Services, requesting retroactive authorization to amend reimbursement rates for 2023 non-professional service contracts with Aramark Correctional Services, from \$5.06 to \$5.89 per meal, and D & S Food Services Inc., from \$5.35 to \$5.51 per meal, for the Senior Nutrition Program

File Type: Action Report

REQUEST

The Director, Department of Health and Human Services (DHHS), is requesting retroactive authorization to amend non-professional service contracts with Aramark Correctional Services and D & S Food Services Inc. for the Senior Nutrition Program.

POLICY

Wis. Stat. §59.52(31), requires Director of the Department of Health and Human Services to seek authorization from the County Board to execute contracts in excess of \$300,000.

These contracts are supported by Title III of the federal Older Americans Act (42 U.S.C. § 3021 et al.) which provides funding to state agencies and Area Agencies on Aging to develop and implement comprehensive and coordinated systems to serve older adults, including nutrition services. On February 3, 2022, the Milwaukee County Board of Supervisors passed File 22-144 which authorized DHHS to enter into a contract with the State of Wisconsin to accept \$2,051,430 in Older Americans Act funds as provided through the federal American Rescue Plan Act (ARPA) (Public Law No: 117-2).

Wis. Stat. §46.80 covers services for older adults in the State of Wisconsin. Milwaukee County Ordinance Ch. 53 relates to responsibilities for the Commission on Aging and Ch. 56 covers County Board approval of federal and state funding requiring a match.

Wisconsin State Statutes:	Wis. Stat. §46.80, §59.60(9)(a), 59.52 (31)
Milwaukee County Code of General Ordinances:	Ch. 53, Ch. 56.06
County Board File:	22-1111

BACKGROUND

The Milwaukee County Senior Meal Program is administered through the Milwaukee County Area Agency on Aging (AAA) and includes both congregate and home delivered meal programs. The nutrition program is funded with federal Older Americans Act funds, participant contributions, and other revenues, but not county levy or Basic County Allocation. The purpose of the program is to sustain the independence and well-being of seniors by preventing costly health problems related to nutrition and social isolation.

Nutrition is part of a comprehensive network of aging services provided by the AAA for a growing population of older adults. The intent of the nutrition program is to reduce hunger, food insecurity, and malnutrition, promote socialization, and promote the health and well-being of older adults through access to nutrition and nutrition related disease prevention and health promotion services.

Aramark Correctional Services and D & S Food Services Inc. prepare meals for the Senior Meal Program and were recommended to continue their contracts with the County after a competitive RFP (Request for Proposals) (RFP-2022-009 Meal Preparation and Delivery for Senior Dining Program) in October 2023 as the primary caterers for the Senior Meal Program.

This request for an amendment comes before the County Board to align the *cost per meal* figures in the previously submitted county contract language with the actual *cost per meal* accepted in the RFP process. The total contract amount will not change in either contract.

The original 2022 price-per-meal provided to senior dining caterers, along with amended price-per-meal numbers, are listed below:

Caterer	Rate Approved under File 22-1111	Proposed Amended Rate	Meal Location
Aramark	\$5.06	\$5.89	Zone 2*
D&S Food Services, Inc.	\$5.35	\$5.51	Zone 1*

*Zone 1 and 2 were divisions of Milwaukee County in the congregate caterer RFP released in 2022.

Aramark and D&S Food Services, the large-scale caterers that are providing meals for Zones 1 and 2, have requested price-per-meal increases due to general inflation increases and increasing food prices. The amended prices reflect the per meal prices that were supported in the RFP process but not reflected in the report approved by the County Board (File 22-1111) in December 2022, which funded the complete portfolio of caterers that serve the Milwaukee County Senior Meal Program.

ALIGNMENT TO STRATEGIC PLAN

This item is aligned to Milwaukee County's strategic plan (Create Intentional Inclusion strategic area), the DHHS strategic plan, and the 2022-2024 Area Plan that was approved by the County Board of Supervisors in February 2022 through File 22-126, and which addresses senior nutrition as a focus area.

RECOMMENDATION

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, Department of Health and Human Services, to retroactively amend the 2023 non-professional service contracts with Aramark Correctional Services, from \$5.06 to \$5.89 per meal, and D & S Food Services Inc., from \$5.35 to \$5.51 per meal.

FISCAL EFFECT

Funding for this service is included in the DHHS Aging and Disabilities Services 2023 Budget. No change to the total amount awarded or overall budget is requested.

TERMS

These contracts are effective from January 1, 2023 to December 31, 2023.

VIRTUAL MEETING INVITES

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PREPARED BY:

Carrie Koss Vallejo, Program and Planning Coordinator, DHHS Aging and Disabilities Services

APPROVED BY:


Shakita LaGrant-McClain, DHHS Director

ATTACHMENTS:

None

cc: County Executive David Crowley
Sup. Liz Sumner, Chair, Finance Committee
Sup. Shawn Rolland, Chair, Health Equity, Human Needs, and Strategic Planning
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County
Steve Cady, Research Director, Comptroller's Office
Lottie Maxwell-Mitchell, Sr Budget and Management Analyst, Strategy, Budget and Performance