



Milwaukee County Parks – Letter of Agreement

Friday, February 9, 2023

Director Guy Smith
Milwaukee County Parks
9480 W Watertown Plank Rd
Wauwatosa, WI 53226

Dear Director Smith,

The Board of Directors of the Milwaukee Parks Foundation (The Foundation) is pleased to inform you that a grant has been approved in the amount of \$325,000 (\$275,000 committed via Fund for Lake Michigan and Molson Coors, \$50,000 pending) over a two year term (mid-2023 to mid-2025) to be used for two positions: Special Projects Manager and Urban Forestry Coordinator (working titles).

Outlined in this letter are the terms of accepting our grant. Please read carefully, sign, and return this letter as soon as possible. Once the contract has been signed, we will mail a check within two weeks.

Grant Restrictions and Schedule

Funds must be used specifically for the designated purposes by December 31, 2025. Any request to change the purposes or timeline of the funds will be discussed, agreed upon, and put in writing.

This grant is intended to support a specific project. Any portion of the grant unexpended at the completion of the project shall be returned to The Foundation.

This grant is intended to provide general support for a specific time period. Any portion of the grant unexpended at the end of the period shall be returned to The Foundation.

This grant is intended to provide general support and it is not anticipated that any portion of the grant will be unexpended.

Grant funds may not be used for any political or lobbying activity.

Reporting Requirements



Milwaukee Parks Foundation may request, within three months of completion, the following information:

1. An accounting of the use of funds
2. The opportunity to take photographs, of any projects completed
3. A few paragraph summary of work completed and a list of general outcomes associated with the project
4. Two to three paragraphs outlining how this grant met its intended purposes and furthered Milwaukee County Parks' goals
 - a. Within these paragraphs, please highlight which of Milwaukee Parks Foundation's equity goals are furthered by the outcomes of this grant:
 - i. Investing dollars in County Parks that rank high on the equity index
 - ii. Promoting community engagement and partnership
 - iii. Building towards policy, advocacy that promotes a more equitable and vibrant parks system

Additionally, by accepting these funds, Milwaukee County Parks agrees to put forth a good faith effort across the term of this grant to accomplish the agreed upon outcomes:

- Restore 20 acres of land
- Inventory complete and plans developed for a significant portion of 400 acres of declining wetlands
- Approximately 6,500 trees planted with special focus in areas that have seen disinvestment
- Plans developed and implementation beginning to plant an additional six million trees via MMSD's Reforestation and Wetland Restoration Project, many of which will be planted on MCP land
- Leverage significant resources to implement capital improvement projects, as well as smaller high impact projects county wide - \$1M invested in critical projects, 20+ projects completed across the two year term by the Special Projects Manager.

You also agree to provide any other information reasonably requested by The Foundation.

This letter of agreement also gives The Foundation permission to use photographs, logos, and any other materials or information you supply, in accordance with Milwaukee County Parks branding guidelines.

Required Notification:

You are required to provide The Foundation with immediate written notification of 1) your inability to expend the grant for the purposes described in the grant award letter; or 2) any expenditure from this grant made for any purpose other than those for which the grant was



intended, and 3) significant obstacles that arrive that will make it difficult to complete agreed upon projects.

Right to Modify or Revoke:

The Foundation reserves the right to discontinue, modify or withhold any payments to be made under this grant award or to require a total or partial refund of any grant funds if, in The Foundation's sole discretion, such action is necessary: (1) because you have not fully complied with the terms and conditions of this grant; (2) to protect the purpose and objectives of the grant or any other charitable activities of The Foundation; or (3) to comply with the requirements of any law or regulation applicable to you, of The Foundation or this grant. If The Foundation does not receive signed copies of its grant award letter and of these general grant terms with in 14 days after the date of The Foundation's grant award letter, this grant may be revoked.

ACCEPTED AND AGREED TO:

Guy Smith
Signature

Guy Smith
Printed Name

February 10, 2023
Date

Letter of agreement template adapted from the Council on Foundations template