



Milwaukee County

DEPARTMENT OF ADMINISTRATIVE SERVICES
ECONOMIC DEVELOPMENT DIVISION/MCAMLIS
CONSULTANT RETENTION/CONSULTANT SELECTION APPROVAL

Date: December 3, 2012

I. PROJECT DESCRIPTION

Project Title: CITY OF MILWAUKEE CADASTRAL AND ADDRESS MAP MAINTENANCE

Letter Agreement

Project No.: 1199-13002

Agency: 340 Org. No.: 3470 Object No.: 6148

Project Code: ----- Activity: ---

Function: ---- Category:

II. CONSULTANT SELECTION PROCEDURE

This is a sole source Inter-Governmental Agency Agreement. Justification for sole source is based upon an understanding that these services can only be provided by the government entity that originates these records. Certification of the Cadastral record including corrections and maintenance of tax parcel boundary records within the City of Milwaukee can only be certified and delivered to the County by the City of Milwaukee

The benefits of this contract to the County accrue periodically through the annual renewal of an inter-agency cooperative agreement whereby the MCAMLIS Program acquires digital cadastral and address map maintenance for the entire county. The acquisition of required data is accomplished via direct MCAMLIS Program funding of 1) the suburban community cadastral and address map maintenance activity via the Milwaukee County Register of Deeds Office and 2) the remaining cadastral and address map maintenance comprising the City of Milwaukee via renewal of an annual agreement between the MCAMLIS Program and the City of Milwaukee.

As part of this agreement the City will provide professional and technical information technology services. This will include the delivery of maintenance on cadastral maps and the street address database in the adopted Milwaukee County standard format. Copies of the data will be delivered to the MCAMLIS project manager at a minimum bi-annually. This arrangement allows data collected and housed at the City of Milwaukee to be maintained in the same format that the Milwaukee County uses to store and retrieve the MCAMLIS Countywide cadastral data.

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At its regular meeting held on December 4th 2012, the MCAMLIS Steering Committee re-authorized the execution of this agreement by and between the City of Milwaukee and the Milwaukee County Automated Mapping and Land Information System (MCAMLIS) Steering Committee.

The MCAMLIS Steering committee members include:

- Don Nehmer - MCAMLIS Steering Committee Chair, Capital Program Manager, MMSD
- Nancy A. Olson - MCAMLIS Steering Committee Vice-chair, Chief Information Officer, City of Milwaukee
- John Bennett - Inter-governmental Coordinating Council (ICC) member representative to the MCAMLIS Steering Committee, City Engineer, City of Franklin
- Greg High - DAS/Facilities Management - Director, AE & ES Division
- Timothy Marquardt - Manager - EDAM Support, We Energies
- John L. La Fave, LIO - Milwaukee County Register of Deeds
- Vince Masterson - Fiscal Mgt Analyst, representing Patrick Farley, Director of Milwaukee County Department of Administrative Services
- Kurt W. Bauer - Milwaukee County Surveyor, Southeastern Regional Planning Commission

III. RECOMMENDED CONSULTANT SELECTION

The MCAMLIS Steering Committee recommends that a Letter Agreement be entered into with:

City of Milwaukee Department of Administration, Information and Technology Management Division
809 N. Broadway, Suite 400
Milwaukee, WI. 53202

Lump Sum Fee \$91,780.00

See Section 1 for Inter-agency letter agreement approach/scope of services, and schedule. This agreement has been renewed annually since 2005 and has successfully allowed the timely and accurate delivery of critical data to the county over this period.

DBE UTILIZATION

Section 2 of the report contains the Approved DBE Participation Recommendation Form that established a 0% DBE utilization goal for this project.

IV. FISCAL NOTE

There are sufficient funds in the 2013 register of Deeds Land Information Program Budget allocation for the City of Milwaukee Cadastral and Address Map Maintenance Agreement

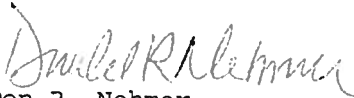
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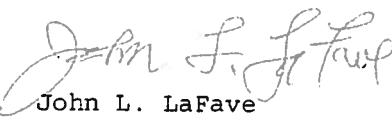
VI. SPECIAL NOTES

PREPARED BY: William Shaw, MCAMLIS Project Manager

OWNER DEPARTMENT APPROVAL


Consultant Retention Approved:

 12/4/12
Don R. Nehmer Date
Chair, MCAMLIS Steering Committee

 12/4/12
John L. LaFave Date
Milwaukee County Register of Deeds


DIRECTOR OF DAS/ECONOMIC DEVELOPMENT

Consultant Selection Approved:

 12/19/12
Brian Taffora Date
Director,
DAS/Economic Development

DIRECTOR OF DEPARTMENT OF ADMINISTRATIVE SERVICES

Consultant Selection Approved:

 12-19-12
Patrick Farley Date
Director,
Department of Administrative Services

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COPIES AFTER APPROVAL

cc: W. Shaw, MCAMLIS, Economic Development
N. Soler, CDBP

Project File - Original

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Section 1 Consultant Approach/Scope, Schedule and
Consultant Effort

Section 2 Approved DBE Participation Recommendation Form