

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: November 8, 2023

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services

Subject: A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE Unit Therapist in Children, Youth and Family Services

File Type: Action Report

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**REQUEST**

A report from the Director, Department of Health and Human Services, requesting approval to create 1.0 FTE Unit Therapist in paygrade 27.

**POLICY**

The maximum number of positions and/or the maximum number of employee hours in a given classification are approved as part of the annual adopted budget. Changes to the authorized number of positions outside of the budget process require approval by the Milwaukee County Board of Supervisors.

Milwaukee County Ordinances:		17.28
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**BACKGROUND**

On December 15, 2021, the Milwaukee County Board approved File 21-1127 which authorized the Milwaukee County Office of Corporation Counsel (OCC) to enter into Settlement Agreements to receive funds from three Opioid Settlement distributors. On February 2, 2023, the Milwaukee County Board approved File 23-114 which appropriated \$11,456,094 of the Opioid Settlement Funds to finance 15 proposals to address the opioid crisis in Milwaukee County. These proposals included an Education and Treatment for Justice Involved Youth Project sponsored by the Children, Youth and Family Services (CYFS) with a budget of \$799,190.

The requested Unit Therapist is necessary to implementing this project for CYFS. Specifically, the Unit Therapist will provide evidence informed prevention and intervention services, and substance abuse education, specifically targeting opioid use and its effects. The position will

specifically serve young people detained in the Vel R. Phillips Youth and Family Justice Center and those returning to the community following detention.

**Position requested:**

<b>Title</b>	<b>Pay Range</b>	<b>Annual Salary Range</b>
Unit Therapist	\$30.20-\$36.03	\$62,816-\$74,942

**ALIGNMENT TO STRATEGIC PLAN**

The request to create a new position in the DHHS aligns with the county's strategic plan to ensure that we can continue in determining what, where, and how we deliver services to advance health equity.

**FISCAL EFFECT**

A fiscal note is attached.

**TERMS**

The requested position creates would be effective as of pay period 1 2024, beginning December 25, 2023.

**VIRTUAL MEETING INVITES**

[Kelly.pethke@milwaukeecountywi.gov](mailto:Kelly.pethke@milwaukeecountywi.gov)  
[Shakita.LaGrant@milwaukeecountywi.gov](mailto:Shakita.LaGrant@milwaukeecountywi.gov)

**PREPARED BY:**

Kelly Pethke, Administrator, Children, Youth and Family Services (CYFS)

**APPROVED BY:**

*Shakita LaGrant-McClain*

Shakita LaGrant-McClain, Director, Department of Health & Human Services

**ATTACHMENTS:**

None

cc: County Executive David Crowley  
Sup. Willie Johnson, Jr., Chair, Personnel Committee  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Steve Cady, Research Director, Comptroller's Office  
Allyson Smith, Committee Coordinator, Office of the County Clerk  
Lottie Maxwell-Mitchell, Senior Budget & Management Analyst, DAS