

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: March 17, 2023

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: Requested Waiver of MCGO 9.05 (3)(a)

FISCAL EFFECT:

- | | |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input checked="" type="checkbox"/> Absorbed within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$41,631.20	0
	Revenue	0	0
	Net Cost	\$41,631.20	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

We are requesting a waiver of Milwaukee County General Ordinance 9.05 (3)(a) to enable contractual services with a retired county employee. While we do not, at this time, have a specific cost estimate associated with this contract, we are offering a projected fiscal impact of \$41,631.20 based on preliminary planning. It is worth noting that the specific action item requested here (the waiver of the ordinance provision in question) will not produce a direct fiscal impact, only an indirect one via the contract we aim to implement.

- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

We anticipate that \$41,631.20 will be incurred in costs associated with this contract. They reflect half of the annual salary of a regular county employee in Pay Grade 33M at Step 3, the median step; we intend for the contracted employee (if approved) to earn an equivalent wage over the course of six months, resulting in the aforementioned figure. The funding will be drawn from the agency operating budget (org 200).

- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

The intended contract will run for a six-month period in the current year. We do not anticipate a significant budgetary impact. The incurred cost of \$41,631.20 will be offset by vacancy-associated reductions to budgeted salary expenditures, which will be ensured (if needed) by holding vacant positions open. An Administrative Assistant position at a total cost of \$43,175 is being held vacant at present and will account for this expenditure.

- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

No assumptions or interpretations were utilized other than a review of existing pay grades and steps as discussed above.

Department/Prepared By Combined Court Related Operations/Theodore Chisholm

Authorized Signature

Anna Maria Obeyes

Did DAS-Fiscal Staff Review?

☐

Yes

☒

No

Did CBDP Review?

☐

Yes

☒

No

☐ Not Required