

From the Director, Office of Emergency Management requesting authorization to abolish 1.0 FTE EMS Lieutenant, Pay Grade 23M and create 1.0 FTE Data Systems Coordinator, Pay Grade 28M, by recommending adoption of the following:

A RESOLUTION

WHEREAS, there is desire to create a Data Systems Coordinator position, and to abolish an Emergency Medical Services (EMS) Lieutenant position, due to the emerging needs of the EMS Division, Office of Emergency Management (OEM); and

WHEREAS, the EMS Division, OEM, has taken on the creation and maintenance of the Electronic Patient Care Record Software System for the entire EMS system, consisting of 14 municipal fire and EMS agencies, with more than 112,000 patient documents created annually; and

WHEREAS, this position will be filled by an individual that has expertise in healthcare data quality assurance and billing practices to ensure that the appropriate data is captured and processed; and

WHEREAS, the Data Systems Coordinator position has been assessed to be at pay grade 28M; and

WHEREAS, the Department of Human Resources has reviewed the request for a new position or additional staffing, to determine the appropriate classification (Data Systems Coordinator) and pay grade (28M), and has submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of December 5, 2023, recommended adoption of File No. 23-1019 (vote 5-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay grade recommendation for the position as outlined in the report hereto attached to this file and summarized below:

Recommended Title	Data Systems Coordinator
Agency (Department)	480 Office of Emergency Management (OEM)
Org. (Low Org)	4844 Emergency Management Services (EMS)
Number of Positions	1
Pay Grade	28M
Low	\$64,376
High	\$74,776

; and

BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position actions for OEM effective Pay Period 1, beginning January 7, 2024:

Action	Title	Number of Positions	Pay Grade
Abolish	EMS Lieutenant	1	23M
Create	Data Systems Coordinator	1	28M

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