



**MILWAUKEE COUNTY COMMISSION ON AGING
SERVICE DELIVERY COMMITTEE MEETING
JUNE 12, 2025**

The **Service Delivery** Committee held its monthly meeting on **June 12th, 2025**, via Zoom.

Members Present:

Co-Chair George Banda
Commissioner Mark Behar
Co-Chair Amber Miller

Members Excused:

Commissioner David LaCroix
Commissioner Marni King
Commissioner Terrence Moore
Commissioner Paula Pennebaker
Commissioner Janice Wilberg

Staff Present:

Daniel Idzikowski, DHHS-ADS
Jill Knight, DHHS-ADS
Carrie Koss Vallejo, DHHS-ADS
Vonda Nyang, DHHS-ADS
Ortrialla Paris, DHHS-ADS
Emily Petersen, DHHS-ADS
Kayla Steinke, DHHS-ADS

Attendees from the Public

Lisa Krenki, Serving Older Adults

MINUTES

- I. CO-CHAIR AMBER MILLER CALLED THE MEETING TO ORDER AT 1:00 PM, AND DID ROLL CALL. THERE WAS NOT A QUORUM.**
- II. REVIEW AND APPROVAL OF FEBRUARY 26, 2025, SERVICE DELIVERY COMMITTEE MEETING MINUTES**

No vote taken, due to lack of quorum. Minutes were tabled until the next SDC meeting.

III. CONTRACT TEMPLATE (Discussion Item)

The Service Delivery Committee (SDC) reviewed document, described the intent of the contract template and the intent to keep this document as consistent as possible between contracts overseen by the Commission on Aging over several topic areas.

IV. REQUEST FOR PROPOSAL (RFP) UPDATE FOR 2026 CONTRACTS

Ms. Koss Vallejo, Program and Planning Coordinator, shares the list of RFPs that are being released in 2025.

1. Refugee Services- closed yesterday, June 11th. Ideally this contract will begin services within 2025.

The remainder of the contracts being released for RFP this year would begin services in January 2026, and Commissioners and committee members are welcome to participate as panelists.

2. County-owned Senior Centers
3. Senior Center and Nutrition for Latino Older Adults (potentially with transportation, currently held by UCC)
4. Senior Center and Nutrition for Native American Older Adults (currently held by ICE)

Ms. Jill Knight, Program Coordinator, gave an update on RFP planning extending into 2026, and because of budget challenges, the Assistance with Home Chores contract that would be eligible for RFP next year for 2026 may not be released for RFP.

V. FORMAT OF STAFF PRESENTATIONS TO COMMITTEE

Ms. Koss Vallejo asked for feedback from the Committee on how staff-led projects should present to this committee. The Area Agency on Aging team now includes five members who directly lead projects. Area Agency on Aging (AAA) Director Daniel Idzikowski explained to the committee that staff directly providing services is an unusual situation allowable exclusively in Dane and Milwaukee Counties because of the structure of the Area Agency on Aging (AAA). The work overseen by these staff includes projects that are funded by the Older Americans Act (OAA), and by other funding sources.

Members of the committee discussed using the vendor template, hosting a separate meeting for staff reporting, and having unstructured reporting from staff. For the upcoming vendor reporting meetings, staff will also present using a reduced slide deck based on the vendor slides.

Commissioner Behar requested an opportunity to give written feedback on the slide deck structure.

VI. ADJOURNMENT

Meeting adjourned at 1:38

Respectfully submitted,

Carrie Koss Vallejo
Program and Planning Coordinator