

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: December 19, 2024

TO: Chairwoman Marcelia Nicholson, County Board of Supervisors

FROM: Sean Hayes, Director, Architecture, Engineering and Environmental Services Section, Facilities Management Division, Department of Administrative Services

SUBJECT: A request from the Director, Department of Administrative Services (DAS) requesting approval to apply and accept WIDOA's Flexible Facilities Program (FFP) grant award and approval to process administrative transfer to increase expenditure authority & revenue budget for project WS0149 to reflect FFP grant award

File Type: Action Report

REQUEST

The Director of the Architecture, Engineering and Environmental Services Section, Facilities Management Division, Department of Administrative Services, on behalf of the Department of Health and Human Services, requests retroactive approval to apply to the Wisconsin Department of Administration Flexible Facilities Program (FFP) grant, approval to accept the \$3,967,737 grant award, and approval for the Office of the Comptroller and the Office of Strategy, Budget, and Performance to process an administrative transfer to increase the expenditure authority and revenue budget for Project WS0149 to reflect the FFP grant award. Further, requests approval for Capital Project WS0149 – Kitchen Upgrades – Clinton Rose Senior Center to be renamed to Clinton Rose Senior Center Renovation with a revised project scope.

OVERVIEW

The Flexible Facilities Program (FFP) is funded through the U.S. Department of Treasury's Capital Projects Fund (CPF) program, which was established through the American Rescue Plan of 2021, and aims to:

- Directly support recovery from the COVID-19 public health emergency by strengthening and improving the infrastructure necessary for participation in work, education, and health monitoring that will last beyond the pandemic;
- Enable investments in capital assets designed to address inequities in access to critical services; and
- Provide the modern infrastructure necessary to access critical services, including a high-quality and affordable broadband internet connection.

The State of Wisconsin Department of Administration was awarded \$115 million for the Flexible Facilities Program to provide grants to local and tribal governments for the purpose

Chairwoman Marcelia Nicholson

Page 3

Date: December 19, 2024

of carrying out critical capital projects directly enabling work, education, and health monitoring in response to the Coronavirus (COVID-19) pandemic public health emergency.

Milwaukee County was notified of receiving the \$3,967,737 FFP grant award on October 8th, 2024. With The FFP grant award Capital project WS0149 can expand upon the original project scope of the senior center's kitchen renovations to include renovating the existing community center with a telemedicine & wellness suite, a multi-purpose space, improved ADA access at entrance and restrooms, & a computer lab with improved broadband infrastructure throughout.

POLICY

Milwaukee County Ordinance 56.06 requires review and approval of federal and state grant funding applications and acceptance.

ALIGNMENT TO STRATEGIC PLAN

3C: Dismantle barriers to diverse and inclusive communities.

FISCAL EFFECT

The total grant award for acceptance is \$3,967,737. Accepting this grant award will supplement the current funding for project WS0149 as the grant will be used to expand scope of the project. The revised scope will include the expansion of services for the existing community center with a telemedicine & wellness suite, a multi-purpose space, improved ADA access at entrance and restrooms, & a computer lab with improved broadband infrastructure throughout.

TERMS

Assuming acceptance of the grant award is approved by the Milwaukee County Board of Supervisors, the term of this grant agreement is January 3, 2025, through October 31, 2026. Construction must be completed by September 30, 2026, and Project Completion Report and final FFP payment request must be submitted to WIDOA by October 31, 2026.

All professional service contracts for the FFP grant will meet DAS-FMD and Milwaukee County requirements.

VIRTUAL MEETING INVITES

Stuart Carron, Director, Department of Administrative Services, Facilities Management Division

Sean Hayes, Director, Department of Administrative Services, Facilities Management Division, Architecture, Engineering, and Environmental Services Section

Chairwoman Marcelia Nicholson

Page 3

Date: December 19, 2024

Troy Wohlt, Principal Architect, Department of Administrative Services, Facilities Management Division, Architecture, Engineering, and Environmental Services Section
Michelle Johnson, Project Manager, Department of Administrative Services, Facilities Management Division, Architecture, Engineering, and Environmental Services Section
Daniel Idzikowski, Director of Aging Services, Department of Health and Human Services

PREPARED BY

Michelle Johnson, Project Manager, AE&ES, DAS-FMD

APPROVED BY

Stuart Carron

Stuart Carron, Director
Facilities Management Division
Department of Administrative Services

ATTACHMENTS

Grant Award Acceptance Letter
Resolution
Fiscal Note

Chairwoman Marcelia Nicholson

Page 3

Date: December 19, 2024

Cc: David Crowley, Milwaukee County Executive
Mary Jo Myers, Chief of Staff, Office of the County Executive
Kelly Bablitch, Chief of Staff, County Board
Aaron Hertzberg, Director, Department of Administrative Services
Janelle M. Jensen, Director, Legislative Services, Office of the County Clerk
Liz Sumner, Comptroller
Pam Bryant, Capital Finance Manager, Office of the Comptroller
Vince Masterson, Strategic Asset Coordinator, SPB
Jim Moon, Director, Central Business Office
Justin Rodriguez, Budget and Management Coordinator, Office of the Comptroller
Shakita LaGrant-McClain, Director, Department of Health and Human Services