

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: August 27, 2018

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: A resolution to equip Milwaukee County's Department of Health and Human Needs - Housing Division to compassionately and meaningfully respond to the needs of Milwaukee County's homelessness by creating one additional Community Outreach Specialist position and allocating \$75,000 towards the Rapid Re-Housing program for the unsheltered homeless population

FISCAL EFFECT:

- | | |
|--|---|
| <input type="checkbox"/> No Direct County Fiscal Impact
<input type="checkbox"/> Existing Staff Time Required
<input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below)
<input type="checkbox"/> Absorbed Within Agency's Budget
<input checked="" type="checkbox"/> Not Absorbed Within Agency's Budget
<input type="checkbox"/> Decrease Operating Expenditures
<input type="checkbox"/> Increase Operating Revenues
<input type="checkbox"/> Decrease Operating Revenues | <input type="checkbox"/> Increase Capital Expenditures
<input type="checkbox"/> Decrease Capital Expenditures
<input type="checkbox"/> Increase Capital Revenues
<input type="checkbox"/> Decrease Capital Revenues
<input checked="" type="checkbox"/> Use of contingent funds |
|--|---|

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$86,586	\$75,311
	Revenue	\$0	\$0
	Net Cost	\$86,586	\$75,311
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. Approval of this resolution will create one additional position of Community Intervention Specialist, pay range 24, effective pay period 23 (October 21, 2018) and provide an additional \$75,000 to the Department of Health and Human Services – Housing Division. The position and the additional funding will be allocated to the Rapid Re-Housing Program to help combat homelessness.
- B. The cost for the position for 2018 is estimated to be \$11,586 for salary and fringe benefits. To the extent the position is not filled on October 21, 2018, the cost is reduced by approximately \$2,897 per pay period. This fiscal note assumes the Community Intervention Specialist will be created and filled at step one of pay range 24. (\$51,000 - \$59,415)

The supplemental appropriation of \$75,000 to the Housing Division is a one-time appropriation. Funding for the program in 2019 will largely be determined in the 2019 budget process this fall. This resolution provides that the total cost for 2018, \$86,586, is covered by a transfer from Org. 1940-1945 – Appropriation for Contingencies. At the time this fiscal note was prepared, the balance of the unallocated Appropriation for Contingencies was \$3,693,200. For 2019, the estimated full-year cost for the position is \$75,311. This estimate is based on current fringe benefit costs.

- C. If approved, the budgetary impact for 2018 is a cost of \$86,586. The Housing Division's budget will be provided funding for the position and supplemental funding. However, to the extent that funds are expended from the Appropriation for Contingencies, this either lowers the County's surplus at the end of the year or increases its deficit. The budgetary impact in

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

2019 is estimated to be \$75,311. Continued funding for the position would be considered as part of the 2019 budget process.

D. No assumptions were used.

Department/Prepared By Steve Cady, Research and Policy Director, Office of the Comptroller

Authorized Signature *Stephen J. Cady*

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review?² Yes No Not Required