

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** February 12, 2013

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** The Director's Office in the Department of Transportation (DOT) is requesting to create 1.0 FTE Fiscal and Budget Administrator and to abolish 1.0 FTE Assistant Director Public Works.

**FISCAL EFFECT:**

- |  |  |
|--|--|
| <input type="checkbox"/> No Direct County Fiscal Impact  | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input checked="" type="checkbox"/> Decrease Operating Expenditures                                    | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input checked="" type="checkbox"/> Decrease Operating Revenues  |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	-\$43,002	-\$756
	Revenue	-\$43,002	-\$756
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Director's Office in the Department of Transportation (DOT) is requesting to create 1.0 FTE Fiscal and Budget Administrator and to abolish 1.0 FTE Assistant Director Public Works.

B/C Assuming that the newly created position is filled at the first step, the Director's Office will have an expenditure surplus of \$43,002 in 2013. This is due to the fact that the position being abolished is budgeted at step 06, and has been vacant since the beginning of the year. Therefore, assuming that the newly created position is filled at step 01 at the beginning of pay period 12, the Department will incur a surplus of \$43,002. However, in comparing step 01 each position, the newly created position creates an expenditure increase of \$18,295 for the department. The Director's Office charges its costs to its divisions, so there is no tax levy impact for the Director's Office specifically.

D. Several assumptions were used. The funds available for the position being abolished were not used for other purposes during the first 10 pay periods of 2013. Step increases remain in effect for the new position while step increases are frozen for the abolished position. No wage increases for 2014 or beyond are assumed. The newly created position will be filled at the first step beginning in pay period 12. Pension costs are 15.51% of salary; there is no fiscal impact on healthcare.

Department/Prepared By Cynthia Pahl/Department of Administrative Services – Fiscal Affairs

Authorized Signature



<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.