

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: August 19, 2016

TO: Theodore Lipscomb, Sr., Chairman, Milwaukee County Board of Supervisors

FROM: Héctor Colón, Director, Department of Health and Human Services
Prepared by Mark Mertens, Administrator – DCSD

SUBJECT: **Report from the Director, Department of Health and Human Services, requesting retroactive authorization to increase the 2016 Purchase of Service Contract with St. Charles Shelter in the amount of \$133,963, from \$2,038,483 to \$2,172,446, for the Delinquency and Court Services Division**

Issue

Section 46.09 of the Milwaukee County Code of General Ordinances requires County Board approval for the purchase of human services from nongovernmental vendors. No contract or contract adjustment shall take effect until approved by resolution of the County Board. Per Section 46.09, the Director, Department of Health and Human Services (DHHS), is requesting authorization to increase the Delinquency and Court Services Division (DCSD) 2016 Purchase of Service (POS) contract with St. Charles.

Background

In December 2015, DHHS recommended, and the Milwaukee County Board of Supervisors approved, a 2016 POS with St. Charles, in the amount of \$2,038,483, to provide Shelter care for up to 34 youth (22 boys and 12 girls) at one time. This contract is primarily funded by revenue from the Department of Children and Families-Youth Aids.

Discussion

St. Charles provides shelter care for pre-dispositional youth who are pending a delinquency petition as an alternative to secure detention. The youth referred to this program are alleged delinquent and are not considered an immediate risk to the community but need additional support and supervision in the community. Youth are screened for risk of re-offense using a validated tool called the Youth Assessment and Screening Instrument (YASI). The goals of this program are to provide a safe alternative placement for those youth who are not able to return home at that time and for the youth to appear for future court hearings. Shelter is designed to be a short term out of home placement option for youth who are pending court.

The boy's shelter has been operating at full capacity with 22 youth and at times has gone above capacity to 24 youth who are utilizing the overflow beds in the shelter facility. This has caused additional strain on the operations of the shelter program. It is the intent of DCSD to amend the

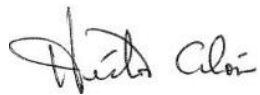
2016 Purchase of Service Contract with St. Charles for an additional \$133,963 in order to cover the additional costs incurred by St. Charles from May and June 2016, as well as provide funding for additional staff, along with increased costs for transportation and indirect costs. The \$133,963 includes \$27,893 in deficit costs accrued from May 1, 2016 through June 30, 2016 by St. Charles shelter. The remaining \$106,070 includes the addition of four Youth Development Specialists, changing a Lead position to a Supervisor position, transportation costs to transport youth from detention and to court hearings, as well as indirect costs such as administrative, human resources, etc.

Recommendation

It is recommended that the Milwaukee County Board of Supervisors authorize the Director, DHHS, or his designee, to retroactively increase the purchase of service contract with St. Charles in the amount of \$133,963 to \$2,172,446. The contract amendment would be effective for the period of May 1, 2016 through December 31, 2016.

Fiscal Impact

A fiscal note form is attached.



Héctor Colón, Director
Department of Health and Human Services

cc: County Executive Chris Abele
Raisa Koltun, County Executive's Office
Kelly Bablitch, County Board
County Supervisor Peggy Romo-West, Chair, Finance Committee
Supervisor Supreme Moore-Omokunde
Teig Whaley-Smith, Director, DAS
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