



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm. 105  
Milwaukee, WI 53233

## Meeting Minutes - Final Capital Improvements Committee Temporary Workgroup

*Joe Lamers, Workgroup Chairperson: Budget Director, DAS*  
*James "Luigi" Schmitt: County Board Supervisor*  
*Willie Johnson, Jr.: County Board Supervisor*  
*Sarah Milnar McLaughlin: Deputy Chief of Staff, CEX Office*  
*Donna Brown-Martin: Director, MCDOT*  
*Nicole Brookshire: Executive Director, OAAA*  
*Jeremy Lucas: Director of Administration & Planning, PARKS*  
*Laurie Panella: Chief Information Officer, DAS*  
*Peter Nilles: Planning & Development Director, DAS*  
*Kathy Ehley: Mayor, City of Wauwatosa*

**Research Analysts:**

*Pamela Bryant, 414-278-4396*  
*Vincent Masterson, 414-278-4162*  
*Justin Rodriguez, 414-278-4170*

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Friday, April 5, 2019

9:00 AM

Room 203R

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### Call To Order

### Roll Call at 9:00 a.m.

**Present:** 10 - Schmitt, Johnson Jr., Brookshire, Brown-Martin, Ehley, Lucas, Milnar McLaughlin, Nilles, Panella, and Lamers

**Cheryl Wankowski, Legislative Assistant, Milwaukee County Board of Supervisors, appeared on behalf of Supervisor Willie Johnson, Jr.**

- 1      [19-380](#)      From the Capital Budget Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services, providing a review of capital project Scoring Criteria Methodology. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:**      [PRESENTATION](#)

**APPEARANCE:**

Vince Masterson, Capital Budget Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

- 2      [19-381](#)      From the Capital Improvements Committee Temporary Workgroup, offering proposed recommendations to update the capital project Scoring Criteria Methodology.

**Attachments:**      [PRESENTATION](#)  
                                 [BUILDING ASSET MISSION CATEGORIES](#)

**APPEARANCES:**

Vince Masterson, Capital Budget Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services  
Pamela Bryant, Capital Finance Manager, Office of the Comptroller  
Justin Rodriguez, Budget and Management Coordinator, Office of the Comptroller

The Temporary Workgroup discussed the Capital Improvements Committee (CIC) Scoring Criteria Proposed Updates Presentation. Director Nilles suggested that for Slide 7, potentially the CIC could someday more strongly emphasize mandated versus discretionary functions being conducted at facilities. He noted that the CIC may wish to adjust this in the future to better address how that would affect the Building Mission Categories. Director Nilles also mentioned considering the historic designation of a facility and how that would affect the Building Mission Categories.

A motion was made by Chief Information Officer Panella that the CIC Scoring Criteria Proposed Updates Presentation be AMENDED with CIC Temporary Workgroup (TW) Amendment 1 affecting Slide 4 in order to: strike "technology security" and insert "cyber security risk" in the Criteria column; change "Mitigates technology security risk" to "Mitigates technology cyber security risk" in the Impact column; change "1 - 3 years" to "0 - 2 years" in the Impact column; and strike the language "but does not demand immediate attention" in the Impact column. The motion was seconded by Supervisor Schmitt. The motion PREVAILED by the following vote:

**Ayes:** 9 - Schmitt, Brookshire, Brown-Martin, Ehley, Lucas, Milnar McLaughlin, Nilles, Panella and Lamers

**Abstentions:** 1 - Johnson Jr.

A motion was made by Director Brookshire that the CIC Scoring Criteria Proposed Updates Presentation be AMENDED with CIC TW Amendment 2 affecting Slide 5, specifically to strike the third bullet point stating, "Projects would be scored by Office of African American Affairs (OAAA) based on the Criteria/Impact weights (noted above) and then included into the overall CIC scoring matrix." The motion was seconded by Mayor Ehley. The motion PREVAILED by the following vote:

**Ayes:** 9 - Schmitt, Brookshire, Brown-Martin, Ehley, Lucas, Milnar McLaughlin, Nilles, Panella and Lamers

**Abstentions:** 1 - Johnson Jr.

A motion was made by Supervisor Schmitt that all four proposed changes in the attached CIC Scoring Criteria Proposed Updates Presentation be **APPROVED AS AMENDED** with CIC TW Amendments 1 and 2. The motion was seconded by Chief Information Officer Panella. The motion **PREVAILED** by the following vote:

**Ayes:** 9 - Schmitt, Brookshire, Brown-Martin, Ehley, Lucas, Milnar McLaughlin, Nilles, Panella and Lamers

**Abstentions:** 1 - Johnson Jr.

- 3      [19-382](#)      Future Meeting Dates and Discussion Topics for the Capital Improvements Committee Temporary Workgroup. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

This Informational Report was **DISCUSSED WITH NO ACTION TAKEN**.

**Length of Meeting: 9:00 a.m. to 10:29 a.m.**

**Adjourned,  
Alexis Gassenhuber  
Financial Analyst  
Office of the Comptroller**

**This was the final meeting of the Capital Improvements Committee Temporary Workgroup. There is not a subsequent meeting scheduled, therefore these minutes are considered "final."**