



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
105
Milwaukee, WI 53233

Signature Copy

Action Report: 12-881

File Number: 12-881

From Director, Department of Human Resources, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for Ms. Teri Jenkins who previously served in the position of Quality Management Administrative Assistant in the Behavioral Health Division, Department of Health and Human Services, until the incumbent's Personnel Review Board (PRB) hearing has been held and a decision has made.


Teri Jenkins has been serving in a TAHC for the position of Quality Management Administrative Assistant since April 1, 2012, per the approval of the Director of Human Resources at that time. The position is responsible for scheduling and oversight of the 24/7 Admissions Department in PCS, the BHD Psychiatric Emergency Room. The Admissions Department is responsible for recording critical client demographic and fiscal information in the Medical Record. Seamless operation in the position is critical at the present time because the Admissions Department is scheduled to "go live" on the new BHD Emergency Medical Record system on December 1.

RECORD OF COUNTY BOARD AND COUNTY EXECUTIVE ACTIONS

The attached resolution or ordinance was ADOPTED by the Milwaukee County Board of Supervisors on December 20, 2012 by the following vote:


Ayes: 18 Alexander, Borkowski, Bowen, Broderick, Cullen, Dimitrijevic, Haas, Harris, Johnson Jr., Jursik, Lipscomb Sr., Mayo Sr., Romo West, Sanfelippo, Schmitt, Stamper II, Taylor, and Weishan

Certification of County
Board Passage by
County Board
Chairwoman


Marina Dimitrijevic


Date DEC 20 2012

Certification of County
Board Passage by
County Clerk


Joseph J. Czarnecki

Date DEC 20 2012

County Executive
approval/veto of
attached
resolution/ordinance.


Chris Abele

Date 1/18/13

Received by County

Clerk  Joseph J. Czarnezki

Date

JAN 22 2013

Certification of
Publication by County
Clerk

Joseph J. Czarnezki

Date
