

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: December 28, 2023

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: Resolution to approve the technical requirements and scope for an external audit of the Milwaukee County Jail and authorizes and directs the Procurement Division to issue a Request for Proposals for qualified entities to perform the external audit/assessment.

FISCAL EFFECT:

- No Direct County Fiscal Impact Increase Capital Expenditures
- Existing Staff Time Required Decrease Capital Expenditures
- Increase Operating Expenditures (If checked, check one of two boxes below) Increase Capital Revenues
- Absorbed Within Agency's Budget Decrease Capital Revenues
- Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures Use of contingent funds
- Increase Operating Revenues
- Decrease Operating Revenues

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. County Board concurrence with the technical requirements and scope for an external audit of the Milwaukee County Jail which is hereto attached in the accompanying report and authorizes and directs the Procurement Division to issue a Request for Proposals for qualified entities to perform the external audit/assessment.

A subsequent file would be submitted to the County Board to move forward with any contract and seek to release funding from the allocated contingency account to pay for the audit/assessment.

- B. No direct costs or savings except for staff time.

- C. No budgetary impacts.

- D. The assumption was used that the current amount that was placed into the allocated contingency amount of \$250,000 will be adequate for the execution of the external audit/assessment. If the RFP response selection results in any amount more than the \$250,000 included in the 2024 Adopted Budget a request would be included in the subsequent file submitted to the Board to accept the increased costs over \$250,000 and determine an appropriate source of the additional funds.

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared By Office of the Comptroller - Audit Services Division/Molly Pahl

Authorized Signature *Jennifer L. Tallard*

Did DAS-Fiscal Staff Review? Yes No

Did CDBP Review?² Yes No Not Required