

A report from the Director, Department of Health and Human Services, requesting the creation of 5.0 FTE positions to support the Aging and Disability Resource Center (ADRC), by recommending adoption of the following:

## A RESOLUTION

WHEREAS, the Department of Health and Human Services (DHHS) is requesting the creation of:

- 2.0 Full-Time Equivalent (FTE) Advanced Options Counselor Aging and Disability Resource Center (ADRC) Professional positions in pay grade 27
- 1.0 FTE ADRC Professional position in pay grade 16Z4
- 1.0 FTE ADRC Professional Bilingual (BI) position in pay grade 16Z4
- 1.0 FTE Elder Benefit Specialists BI position in paygrade 16Z4

; and

WHEREAS, the State of Wisconsin's (the State) 2023-2025 Biennial Budget includes permanent expansion funding for ADRCs throughout the State, and Milwaukee County (the County) was awarded \$1,599,065 in ongoing funding for Calendar Year 2024, with the ability to draw an additional \$1.3 million in Federal match, based on spending and time reporting; and

WHEREAS, the demand for ADRC expansion is supported by the high volume of calls, enrollments, and the number of callers not enrolled into publicly-funded, long-term-care (PFLTC) programs; and

WHEREAS, in 2024, the County's Information and Assistance line answered over 68,000 calls and handled 11,500 requests for PFLTC options counseling, 3,500 of which were enrolled by the ADRC Options Counselors, and it is estimated that the additional 8,000 residents who called for support will benefit from expanded ADRC staff and resources; and

WHEREAS, the request to create these five new positions in DHHS aligns with the County's strategic plan to ensure that we can continue in determining what, where, and how we deliver services to advance health equity; and

WHEREAS, the Department of Human Resources has reviewed the change request for these positions, determined the appropriate classifications, and submitted a report included in this file; and

WHEREAS, the Office of Strategy, Budget, and Performance has reviewed this request with respect to need, appropriateness, and funding availability, as required per Section 59.60(10), Wisconsin State Statutes, and has submitted a report included in this file; and

WHEREAS, the Committee on Personnel, at its meeting of May 6, 2025, recommended adoption of File No. 25-322 (vote 4-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board) hereby approves the classification and pay grade recommendation for the positions, as outlined in the report hereto attached to this file and summarized below:

Recommended Title	Advanced Options Counselor Aging and Disability Resource Center (ADRC) Professional
Agency (Department)	800-Department of Health and Human Services (DHHS)
Org. (Low Org)	8361
Number of Positions	2
Pay Grade	27
Annual Range	\$65,374.40 - \$78,000.00

Recommended Title	ADRC Professional
Agency (Department)	800-DHHS
Org. (Low Org)	8361
Number of Positions	1
Pay Grade	16Z4
Annual Range	\$47,902.40 - \$65,748.80

Recommended Title	ADRC Professional Bilingual (BI)
Agency (Department)	800-DHHS
Org. (Low Org)	8361
Number of Positions	1
Pay Grade	16Z4
Annual Range	\$47,902.40 - \$65,748.80

Recommended Title	Elder Benefits Specialist BI
Agency (Department)	800-DHHS
Org. (Low Org)	8361
Number of Positions	1
Pay Grade	16Z4
Annual Range	\$47,902.40 - \$65,748.80

; and

BE IT FURTHER RESOLVED, the County Board hereby authorizes and approves the following position actions for DHHS, effective Pay Period 12, beginning May 26, 2025:

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Action	Title	Number of Positions	Pay Grade
Create	Advanced Options Counselor ADRC Professional	2.0	27
Create	ADRC Professional	1.0	16Z4
Create	ADRC Professional BI	1.0	16Z4
Create	Elder Benefits Specialist BI	1.0	16Z4

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