

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: 06/23/2022

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: From the Director, Department of Transportation and Airport Director, Department of Transportation, Airport Division, requesting the approval to abolish 2 FTE Airport Maintenance Worker Assistant (vacant) at paygrade 10Z1 and create 2 FTE Loading Dock Attendant at paygrade 04Z1.

FISCAL EFFECT:

- | | |
|---|--|
| ☐ No Direct County Fiscal Impact | ☐ Increase Capital Expenditures |
| ☐ Existing Staff Time Required | ☐ Decrease Capital Expenditures |
| x Increase Operating Expenditures
(If checked, check one of two boxes below) | ☐ Increase Capital Revenues |
| x Absorbed Within Agency's Budget | ☐ Decrease Capital Revenues |
| ☐ Not Absorbed Within Agency's Budget | |
| ☐ Decrease Operating Expenditures | ☐ Use of contingent funds |
| ☐ Increase Operating Revenues | |
| ☐ Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	\$3,897.60	\$9,651.20
	Revenue	\$3,897.60	\$9,651.20
	Net Cost	\$0	\$0
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

- A. Airport Maintenance is seeking to abolish two Airport Maintenance Worker Assistant Positions from Pay Grade 10Z1 to create two Loading Dock Attendant Positions in Pay Grade 04Z1 to align the positions with the evolving needs in the Airport Maintenance Division to better serve the airport.
- B. The mid step of the pay grade of the existing position to be abolished is 10Z1 at \$16.97/hr (\$35,297.60), the mid step of the proposed grade in 04Z1 is at \$19.29/hr (\$40,123.20). The difference in grades equates to an increase in expenditures for the two positions of \$9,651.20 which can be absorbed within the Airport's existing operating budget.
- C. The funding for the positions can be absorbed within the Airport's overall operating budget. The additional cost for the position will be covered with Airport operating revenues and there will not be an impact to the property tax levy.
- D. There are no additional assumptions or interpretations relating to this request.

Prepared By: Ryan Collins, Director of Operations and Maintenance, MKE Airport

Approved By: Donna Brown-Martin, Director, Department of Transportation

Authorized Signature



Did DAS-Fiscal Staff Review? ☐ Yes ☒ No

Did CBDP Review?² ☐ Yes ☐ No ☒ Not Required

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.