

5-28-20 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
 C CAPITAL IMPROVEMENT- RECEIPT OF REVENUE

Action Required

Finance and Audit Committee  
 2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2020 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WA25401 GMIA Parking Lot Replacement #</u>		
8527 – Land Improvements (Cap)		\$1,500
4707 – Contribution from Reserves	\$1,500	

# Existing Project, + Included in 5-Year Plan, \* New Project

A 2020 appropriation transfer of \$1,500 is requested by the Director of Transportation and the Airport Director. The transfer will increase the expenditure authority for Project WA25401 – GMIA Parking Lot Replacement by \$1,500. Financing will be provided from the Airport Development Fund (“ADF”) reserve.

The 2018 Adopted Budget included an appropriation of \$261,420 for the design and resurfacing of part of a public parking lot at GMIA. Also included in the project scope is the replacement of the airport shuttle bus shelters located within the lot. Finally, the project scope included the replacement of pavement base course as necessary. With respect to sustainability/energy efficiency, this project upgraded the shuttle bus shelters to more energy-efficient models.

The project included the installation of new warming shelters for the Super Saver A parking lot. These shelters came prefabricated from the manufacturer and include electrical components such as heaters, ventilation units and lighting. The City of Milwaukee electrical inspector has requested that all three of the shelter units installed have an Underwriters Laboratories (“UL”) designation/listing affixed to the entire structure. While the electrical components themselves with the shelters all have UL listings per the project specifications, the assembled shelter does not. A requirement for the entire prefabricated structure to be UL listed is a City of Milwaukee requirement based on the inspection department’s interpretation of a recent change to the National Electrical Code.

In order to obtain a UL listing for the entire shelter structure which encompasses all electrical components, UL has a process by which a UL representative comes to the site, inspects the structure and after being satisfied that the proper criteria has been met, officially deems the structure UL listed, thereby satisfying the City of Milwaukee electrical inspection department. This is the final UL inspection of the warming shelters to obtain an UL listing. The additional cost outside of the current project budget is \$1,500 and will be funded by the ADF reserve.

The work on the project was substantially completed in the Summer of 2019. The project is anticipated to be closed out by the Summer of 2020.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 17, 2020.

2)

From                      To

WP492 – Root River OLT Extension#

8527	–	Land Improvements (CAP)		\$101,916
2699	–	Other Fed Grants & Reim	\$101,916	

# Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$101,916 is requested by the Director of Parks, Recreation and Culture (Parks) and the Director of the Department of Administrative Services (DAS) to increase both expenditure and revenue authority in project WP492 – Root River OLT Extension in order to reallocate funding from over-realized revenue.

The Root River Oak Leaf Trail project is a locally let project 80% funded with WisDOT administered Federal grant funds. The standard practice has been for the County to front the cost of a locally let project and then invoice WisDOT for their 80% share of the project cost. For a period of time, the WisDOT-Bureau of Financial Services (BFS) was paying the municipal invoices at 100% of the cost, instead of the previous practice of paying the prorated costs. That WisDOT policy has reverted back to the standard practice. However, for payments received from WisDOT the cover 100% of the project costs, the County is responsible for reimbursing the Department for the County's share of the project cost (*I.E. if the WisDOT was only responsible for paying 80% of the cost; the County is now responsible for reimbursing 20% of the cost to the WisDOT*). Two County invoices to WisDOT for the subject project were paid at 100%. The County's 20% share for those invoices is \$101,916.

This fund transfer will reallocate the over-realized grant revenue to the expenditure side of the project budget to allow reimbursing WisDOT for 20% of the project costs.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE APRIL 17, 2020.