



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm. 105  
Milwaukee, WI 53233

## Meeting Minutes - Final Capital Improvements Committee

*Chairperson: Scott Manske, County Comptroller  
Legislative Services Division Manager:  
Janelle M. Jensen, 414-278-4228*

*Support Staff:  
Pamela Bryant, 414-278-4396  
Vincent Masterson, 414-278-4162  
Justin Rodriguez, 414-278-4170*

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Wednesday, July 24, 2019

1:00 PM

Room 203R

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### Call To Order

#### Roll Call at 1:02 p.m.

**Present:** 6 - Schmitt, Weishan Jr., Lamers, Brown-Martin, Siegel, and Manske

**Excused:** 2 - Johnson Jr., and Ehley

**Ms. Ehley was not present at the time the roll was called, but appeared shortly thereafter.**

- 1      [19-632](#)      Approval of minutes from the May 13, 2019, Capital Improvements Committee meeting.

**Attachments:**      [19-632 CIC DRAFT MINUTES \(05/13/19\)](#)

**A motion was made by Supervisor Schmitt that the draft minutes from the May 13, 2019, Capital Improvements Committee meeting be APPROVED. The motion was seconded by Director Lamers. The motion PREVAILED by the following vote:**

**Ayes:** 6 - Schmitt, Weishan Jr., Ehley, Lamers, Brown-Martin and Manske

**Excused:** 1 - Johnson Jr.

**Abstentions:** 1 - Siegel

- 2      [19-643](#)      From the Director of Facilities Planning and Development, Facilities Management Division, Department of Administrative Services, providing an informational report informing the Capital Improvements Committee of the purpose and formation of the County Facilities Planning Steering Committee (CFPSC), specifically as to how the CFPSC relates to facility-related capital requests. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:**      [19-643 REPORT](#)

**APPEARANCES:**

**Peter Nilles, Director of Facilities Planning and Development, Facilities Management Division, Department of Administrative Services (DAS), and Committee Coordinator, County Facilities Planning Steering Committee (CFPSC)**

**James Tarantino, Director of Recreation and Business Services, Department of Parks, Recreation, and Culture, and Chairman, CFPSC**

**Vincent Masterson, Capital Budget Coordinator, Office of Performance, Strategy, and Budget, DAS**

**This Informational Report was DISCUSSED WITH NO ACTION TAKEN.**

- 3      [19-645](#)      From the Director of Facilities Planning and Development, Facilities Management Division, Department of Administrative Services, providing an informational report regarding the County Facilities Planning Steering Committee's review of 2020 facility-related capital requests. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:**      [19-645 REPORT](#)

[19-645 SUPPLEMENTAL REPORT \(07/19/19\)](#)

**APPEARANCES:**

**Peter Nilles, Director of Facilities Planning and Development, Facilities Management Division, Department of Administrative Services (DAS), and Committee Coordinator, County Facilities Planning Steering Committee (CFPSC)**

**Vincent Masterson, Capital Budget Coordinator, Office of Performance, Strategy, and Budget, DAS**

**James Tarantino, Director of Recreation and Business Services, Department of Parks, Recreation, and Culture, and Chairperson, CFPSC**

**This Informational Report was DISCUSSED WITH NO ACTION TAKEN.**

- 4      [19-629](#)      From the Capital Improvements Subcommittee, providing an informational report regarding Preliminary Financing Goals for the 2020-2024 Capital Improvements Plan. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments:      [19-629 PRELIMINARY FINANCING GOALS](#)  
                                 [19-629 FINANCING GUIDE](#)

**APPEARANCES:**

Vincent Masterson, Capital Budget Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services  
Justin Rodriguez, Budget and Management Coordinator, Office of the Comptroller  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

- 5      [19-630](#)      From the Capital Improvements Subcommittee, providing a list of Departmental Requests for the 2020-2024 Capital Improvements Plan. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments:      [19-630 REPORT](#)  
                                 [19-630 CFSPM REPORT](#)

**APPEARANCE:**

Vincent Masterson, Capital Budget Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

- 6      [19-286](#)      Future Capital Improvements Committee meetings. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**APPEARANCE:**

Justin Rodriguez, Budget and Management Coordinator, Office of the Comptroller

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

**Adjourned at 2:32 p.m.**

**Length of Meeting: 1:02 p.m. to 2:32 p.m.**

**Respectfully submitted,**

**Janelle M. Jensen**

**Legislative Services Division Manager, Office of the County Clerk  
Capital Improvements Committee**

Next Meeting:

The next meeting of the Capital Improvements Committee is  
Tuesday, August 20, 2019, at 1:00 p.m.