

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: April 20, 2012

TO: Marina Dimitrijevic, Chairperson, County Board of Supervisors

FROM: Frank Busalacchi, Director, Department of Transportation

SUBJECT: **Request for Dual Fill of an Automotive & Equipment Service Technician DOT at General Mitchell International Airport**

Background

Chapter 17.14 of the General Ordinances of Milwaukee County states the following that *“Only one (1) full-time employee may occupy an authorized full-time position on an active basis. When the need arises, a department head or appointing authority may request approval from the county board to actively employ more than one (1) active full-time employee in a full-time authorized position for a specified period of time. Such requests shall be considered by the committee on personnel after receipt of a report from the director of human resources.”*

Rationale for the Request to Double Fill

The Airport Division of the Department of Transportation respectfully requests permission for a Dual Fill of an Automotive & Equipment Service Technician DOT position (Job Code 27611; Position #29).

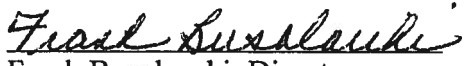
The current incumbent to this position has presented to the DOT HR Coordinator a doctor signed medical restriction document that prevents the individual from ever being able to perform the duties of the position again. This individual has exhausted all sick, personal, and vacation time and has not been to work since October 4, 2011. The individual has been referred to the Milwaukee County Job Placement Coordinator in Milwaukee County's Office for Persons with Disabilities in hopes that placement into a position within the County that meets his medical restrictions can be made. Until such time that the individual is fully registered with the Office for Persons with Disabilities and/or until a regular appointment can be made to fill the vacancy, Airport Staff desires to Dual Fill the position.


Airport Staff wish to have the position dual filled so that another mechanic is available throughout the summer to assist in maintaining the Milwaukee County fleet during this busy summer mowing and construction season.

Please advise if you have any questions or concerns regarding this request.

Prepared by: Terry Blue, Deputy Airport Director – Operations & Maintenance

Approved by:


Frank Busalacchi, Director
Department of Transportation


C. Barry Baleman,
Airport Director

cc: Chris Abele, County Executive
Amber Moreen, Chief of Staff, County Executive's Office
Personnel Committee Chairperson
Rick Ceschin, Research Analyst, County Board
Patrick Farley, Director, Department of Administrative Services
James Martin, Mgt Analyst, Admin & Fiscal Affairs Division/DAS
Kerry Mitchell, Director, Human Resources
Jodi Mapp, Personnel Committee Clerk
Sean Moore, HR Coordinator, (DOT)
Shawn Niessen, Executive Assistant (Airport)