

11-18-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
 A DEPARTMENTAL - RECEIPT OF REVENUE

Action Required

Finance, Personnel and Audit Committee  
 County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
4800 – Emergency Management		
6630 – RM Machinery Tools EQ		\$47,000
3599 – Other Service Fee Charges	\$47,000	

The Director of Emergency Management requests a fund transfer to recognize revenue and increase expenditure authority.

File No. 14-696 authorized the Interim Chief Information Officer of the Information Management Services Division (IMSD) to "charge an annual operational usage fee per month per radio beginning in 2015 and a per radio per month Capital Improvement fee beginning in 2018 with an annual cost of living increase or decrease beginning in 2020 for the purpose of cost sharing of the Public Safety Radio System." In 2015 the Radio Services Division of IMSD was transferred to the Office of Emergency Management (OEM). The purpose of this usage fee is to provide for maintenance and operational costs of the 800 MHz Public Safety Radio System. Due to the transition, this revenue was not included in the 2015 Adopted Budget.

Approval of this transfer has no tax levy impact.

2)	<u>From</u>	<u>To</u>
4800 – Emergency Management		
6630 – Professional Services-Data Processing		\$30,000
7935 – Law Enf & Pub Sfty Suppl		\$20,000
3599 – Other Service Fee Charges	\$50,000	

The Director of Emergency Management requests a fund transfer to recognize revenue and increase expenditure authority.

The Office of Emergency Management has entered into an agreement with the Southwest Wisconsin Healthcare Emergency Readiness Coalition to provide the following services:

- Creation of a 24/7 call line
- Collaborating with HERC to create a 24/7 contact list
- Creating contact list for PSAPS

- Collaborating with State EMS communication director for
- Development of coalition notification policy using WISCOM Development of a HERC Region #7 Bed Poll process
- User access to Argis ESRI on line Geo mapping platform
- Help to develop maps which HERC members with access keys will use to populate geo maps
- Access to geo maps created by OEM
- Monitoring of WITrac and Wiscom
- HERC will fund the purchase of 50 user access keys which OEM will use within Milwaukee County and share keys with HERC members.

Approval of this transfer has no tax levy impact.

3)		<u>From</u>	<u>To</u>
	<u>9960 Debt Service</u>		
	4999 – Miscellaneous Revenue (Election Machine Reimbursements)	\$211,218	
	<u>0016-0764 Debt Service Reserve</u>		
	0764 – Debt Service Reserve (Cash)		\$211,218

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$211,218 is being requested by the Milwaukee County Comptroller. The transfer is being requested in order to recognize revenue from election machine reimbursements and to allocate the funds to the Debt Service Reserve (DSR). These reimbursements are requested to be applied to the DSR since that was the primary financing source for the project.

Background

The 2015 Capital Improvements Budget (2015 Budget) included an appropriation of \$1,845,000 for the purchase of election machines (Project WO631). The financing was anticipated to be provided by \$1,794,000 of general obligation bonds and \$51,000 of sales tax revenue. The 2015 Budget also included a 70%/30% cost share for municipalities that execute the Election Equipment Intergovernmental Agreement (EE IGA), with the greater share borne by the Milwaukee County.

In January 2015, the Intergovernmental Cooperation Council unanimously approved the EE IGA. The EE IGA set up a cost sharing agreement for the system upgrade with municipalities covering 30% of the costs (excluding interest costs). Also in January 2015, the County Board and County Executive approved CB Res 15-125 that approved the EE IGA between the County and its municipalities. The CB Res 15-125 also approved adding an additional \$90,000 of expenditure authority for the project. The additional \$90,000 was needed to finance additional items identified during the process of finalizing the purchase amount with the vendor and was financed from the Appropriation for Contingencies account.

A June 2015 appropriation transfer changed the financing for the project from general obligation bonds to cash that was reallocated from the Debt Service Reserve. This December 2015 appropriation transfer will recognize reimbursements that have been received from municipalities for their share of the of the election machine purchases.

There is no tax levy impact from this transfer.

4)	<u>From</u>	<u>To</u>
9000 – Department of Parks, Recreation & Culture		
6610 – Repairs/Maintenance Buildings Structures		\$100,000
7970 – Tools & Minor Equipment		\$190,000
1400 – WP26201 Brown Deer Kitchen		\$30,000
8589 – Other Capital Outlay – Capital		\$80,000
5199 – Salaries – Wages/Budget	\$100,000	
3903 – Golf Sales	\$300,000	

The Department of Parks, Recreation and Culture requests a transfer of un-used payroll and excess earned revenue to cover costs in Commodities/Services and Capital Outlay. Golf revenue has exceeded budget by over \$300,000 due to very favorable fall weather.

\$100,000 is requested for service contracts to repair and maintain Park's buildings and structures. \$190,000 is requested to pay for additional tools & minor equipment. \$30,000 will be used to supplement capital project WP26201 (Brown Deer Clubhouse Kitchen Remodel) where bids have exceeded allocated funding. \$80,000 will be directed to satisfy the portion of replacement costs for the Whitnall Golf restroom that will not be covered by insurance proceeds.

5)	<u>From</u>	<u>To</u>
9000 – Department of Parks, Recreation & Culture		
6025 – Bank Service Fees		\$31,000
6060 – Ash-Rubbish-Waste Disposal		\$2,900
6326 – Electricity		\$198,000
6328 – Sewage		\$3,300
6329 – Telephone		\$2,000
6330 – Steam		\$44,000
6331 – Water		\$7,900
6335 – Snow & Ice Fees – MKE		\$600
6409 – Printing & Stationary		\$1,500
6503 – Equipment Rental Short Term		\$20,000
6610 – Repair & Maint – Buildings & Structures		\$39,000
6630 – Repair & Maint – Machinery Tools Equip		\$4,000
7010 – Agr Botanical Supplies (Budget)		\$1,100
7141 – Salt		\$3,000
7820 – Gasoline		\$4,800
7910 – Office Supplies		\$600
7917 – DP Supplies		\$200
7970 – Tools & Equipment		\$200
7979 – Minor Other		\$400
7980 – Repair Parts		\$2,100
9705 – Parks Services		\$65,500
3502 – Parking Fees	\$432,100	

The Department of Parks, Recreation and Culture requests a transfer of un-used payroll and excess earned revenue to cover costs in Commodities/Services and Capital Outlay. Golf revenue has exceeded budget by over \$300,000 due to very favorable fall weather.

\$100,000 is requested for service contracts to repair and maintain Park's buildings and structures. \$190,000 is requested to pay for additional tools & minor equipment. \$30,000 will be used to supplement capital project WP26201 (Brown Deer Clubhouse Kitchen Remodel) where bids have exceeded allocated funding. \$80,000 will be directed to satisfy the portion of replacement costs for the Whitnall Golf restroom that will not be covered by insurance proceeds.

Request to recognize revenue to cover the additional expenses for the second through fourth quarters of 2015 for O'Donnell Park not originally included in the amended budget

6)	<u>From</u>	<u>To</u>
117- Department of Administrative Services Risk Division		
6665 – R/M Property Damage Claims		\$822,890
4959 – Recoveries	\$822,890	

An appropriation transfer of \$822,890 is requested by the Director of Risk Management to recognize revenue from insurance recovery proceeds and increase expenditure authority to pay the contractors owed by Milwaukee County in lieu of going into default and continue damage repairs. The Department is working with Local Government Property Insurance Fund (LGPIF) to finalize the claims and receive these funds. The amount consists primarily of the following claims:

- \$81K BHD ice dam damage (remaining amount from LGPIF)
- \$201K 8885 S 68<sup>th</sup> well damage
- \$328K Semi-driver damage to pedestrian bridge
- \$200K BHD mold remediation

This transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2015.