

**DRAFT**

6-23-22 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
D UNALLOCATED CONTINGENCY

## Action Required

Finance and Audit Committee  
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2022 appropriations of the respective listed

1)	<u>From</u>	<u>To</u>
<u>WO013401 - Trimborn Farm Bunkhouse Restoration*</u>		
60017 – Advertising		\$651
60023 – Contract Pers Serv – Short		\$98,464
60027 – Postage		\$651
60113 – Prof. Serv. Cap/Major Mtce		\$98,464
70808 – Photo, Prtg, Repro & Binding		\$651
80706 – Pro Serv Div Serv		\$21,158
<u>1945 – Appropriation for Contingency</u>		
78950 – Unallocated Contingency	\$220,000	

*# Existing Project, + Included in 5-Year Plan, \* New Project*

The Office of Strategy, Performance, and Budget Director requests an appropriation transfer of \$220,000 from Appropriation for Contingency-Org 1945 to establish budget authority for a new capital project WO013401 - Trimborn Farm Bunkhouse Restoration.

As part of the 2023 capital request process, the Department of Administrative Services - Architecture and Engineering staff were on site to examine the Trimborn Farm Bunkhouse (Bunkhouse) in April 2022. Upon review, the Bunkhouse has experienced additional deterioration and listing from the year prior. Risk Management was notified and reviewed the Bunkhouse as well. Although the building does not pose an immediate safety risk, the building will NOT include any operational/staff functions and will be fenced-off as a safety measure precaution.

Major repairs/rehab capital request for the Trimborn Farm Bunkhouse have been submitted over the past years as part of the annual capital budget request phase. However, the project ultimately has not been included in previous adopted capital budgets due to the volume of capital projects requested each year and the limited availability of County capital funding sources. Due to the nature and scope of work, previous Bunkhouse project requests were not bond eligible and therefore required funding with sales tax (i.e. Cash). Cash financing capital projects continues to be a challenge each year. For instance, the 2022 capital request process included \$44.5 million of non-bond eligible projects, yet the 2022 final adopted capital budget was only able to provide \$7.9 million of cash financing (or about 17.8% of cash funding needs) due to competing (cash) operational budget needs and requirements.

In order to address Bunkhouse issues noted above, this appropriation transfer will create new capital project WO013401 - Trimborn Farm Bunkhouse Restoration and provide for planning and design (including development of biddable construction documents and cost estimate based upon those documents) for replacement of the wood shingle roof, clapboard siding, wood soffit, wood fascia, foundation repair, and other repairs/replacements identified within the design work. Extensive historical research and meetings with historical review committee(s) for approval is anticipated. In addition, the scope will also include a structural analysis of the concrete foundation, followed by any necessary repair recommendation(s) from such analysis. This includes any temporary make-safe repairs that may be required. Due to its historic nature and the building deterioration, repair and rehab costs could be significant. However, such costs will not be known until a full design is completed. Considering this, the scope will also include an alternative demolition cost

estimation to provide policymakers a side-by-side cost comparison of restoring the building vs. demolition. If approved, it is anticipated that design and demolition alternatives will be completed sometime during the 2nd quarter of 2023 and that these options will be available for policymakers as part of the 2024 capital budget development process.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE MAY 20, 2022.