

12-13-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
 D CAPITAL IMPROVEMENT- RECEIPT OF REVENUE

Action Required

Finance and Audit Committee  
 County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WA37501 – LJT Replacement Light Indicators #</u>		
6999 - Sundry Services		\$5,000
2699 - Other Fed Grants & Reimbursements		\$4,625
2299 - Other St Grants & Reimbursements		\$375
8527 - Land Improvements – (CAP)	\$5,000	
4707 - Contribution From Reserves	\$5,000	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$10,000 is being requested by the Director of Transportation (DOT) and the Airport Director to modify to modify the revenue authority for project WA37501 LJT Replacement Light Indicators.

DOT staff has indicated that the transfer is necessary to cover the state block grant administrative fees related to this project. These administrative fees are required to be paid from the local share funding from the Capital Improvements Reserve Account (CIRA). This transfer will modify the federal and state share down by the state's estimated administration fee and increase the revenue from reserves CIRA by the state's estimated administration fees.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

2)		<u>From</u>	<u>To</u>
	<u>WA21801 – GMIA Airfield Pavement Replace #</u>		
	2299 - Other St Grants & Reimbursements		\$16,153
	2699 - Other Fed Grants & Reimbursements		\$223,034
	4707 - Contribution From Reserves		\$22,133
	2299 - Other St Grants & Reimbursements	\$239,187	
	4707 - Contribution From Reserves	\$22,133	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$261,320 is being requested by the Director of Transportation (DOT) and the Airport Director to align revenue for WA218 - GMIA Airfield Pavement Replacement.

DOT staff has indicated that the transfer is necessary to reflect the change in the percentage portions of revenue to match the Airport Improvement Program (AIP) grant and the State Aid Program (SAP) grant. When a portion of the project was determined to be ineligible for AIP grant funding the State awarded the SAP which alters the budgeted revenue sources for the project. This transfer aligns the budgeted state and federal funding percentages to the actual grant received and local share required, and aligns the available budget to the capital project phase.

This fund transfer has no tax levy impact.

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3)		<u>From</u>	<u>To</u>
	<u>WA29601 – GMIA Interior Planning Study #</u>		
	6146 - Other Fed Grants & Reimbursements		\$200,000
	9706 - Other Fed Grants & Reimbursements		\$25,000
	4707 - Contribution From Reserves	\$225,000	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$225,000 is being requested by the Director of Transportation (DOT) and the Airport Director to create budget authority for new capital project WA29601-GMIA Interior Planning Study.

DOT staff has indicated the project will be used to develop a conceptual Interior Vision/Interior Finishes Plan for the Terminal Mall and Concourse D at General Mitchell International Airport. The project includes development of a unifying overall interior design concept coinciding with recent work completed in the baggage claim area. DOT staff believes this will help project a passenger-friendly state of the art facility image.

The totality of the public interior environment is to be considered and includes flooring, walls, ceiling treatments, lighting, wayfinding/signage, as well as reinforcement of basic circulation flows. The planning study will be conceptual in nature and DOT staff believes it will be sufficient to inform subsequent design development for other projects. Findings, recommendations and documentation of the preferred interior finishes concepts will be assembled in a presentation and summary manual. Detailed design is not included in this project.

This fund transfer has no tax levy impact.

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4)	<u>From</u>	<u>To</u>
<u>WA20901 – GMIA Sustainability Management Plan #</u>		
4901 - Passenger Facility Charges Revenue		\$75,867
2299 - Other St Grants & Reimbursements	\$9,483	
2699 - Other Fed Grants & Reimbursements	\$56,901	
4707 - Contribution From Reserves	\$9,483	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$75,867 is being requested by the Director of Transportation (DOT) and the Airport Director to modify the revenue authority for project WA20901 Sustainability Management Plan from Passenger Facility Charges (PFC) to federal and state grant funding.

DOT staff has indicated that the transfer is necessary to reflect a federal airport improvement plan (AIP) grant with state match being awarded for the project. The local share will be drawn from the Airport's Development Fund (ADF) reserve account until the new PFC issue is approved.

This fund transfer has no tax levy impact.

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5)	<u>From</u>	<u>To</u>
<u>WA18501 – GMIA Surveillance System #</u>		
2699 - Other Fed Grants & Reimbursements		\$52,779
4707 - Contribution From Reserves	\$52,779	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$52,779 is being requested by the Director of Transportation (DOT) and the Airport Director to modify a portion of the revenue authority for project WA185 GMIA Surveillance System from federal TSA grant funding to the Airport Development Fund (ADF) reserve account.

DOT staff has indicated that the transfer is necessary due to the original 2014 (adopted) budget for this project being 100% Federal TSA grant funded. The transfer does not increase the budget authority but rather shifts the funding sources to align to the actual grant award and reserve revenues used for the project.

This fund transfer has no tax levy impact.

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6)	<u>From</u>	<u>To</u>
<u>WP69601 South Shore Restroom ADA Remodel *</u>		
8527 – Land Improvements (CAP)		\$158,000
4999 – Other Revenue	\$79,000	
2299 – Other St. Grants & Reimbur	\$79,000	
<b># Existing Project, + Included in 5-Year Plan, * New Project</b>		

An appropriation transfer of \$158,000 is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services to recognize grant funding from the WDNR Outdoor Recreation Aids Sportfish Grant Program and MillerCoors to create project #WP69601-South Shore Restroom ADA Remodel.

#### Background

The 2014 Adopted Capital budget included planning funds for project #WP298 South Shore Boat Launch and Improvements. Additional funds were appropriated in 2015, grants were applied to the project in 2016 and the final appropriations were made in the 2017 Adopted Capital budget. In January of 2017, the Milwaukee County Parks Department received permission to apply for the Wisconsin Department of Natural Resources Sport Fish Restoration Program grant (File #17-120). The grant required a 1:1 match from the requesting agency. The intent of the Parks Department was to leverage the existing funding in project #WP298 as a match for the grant. Milwaukee County was awarded grant funding of \$79,000 in mid-2018 from the Sport Fish Restoration Program. Due to the extensive delay from the grantee, the anticipated matching funding from #WP298 was no longer available. An alternative source of funding was identified for the required match from MillerCoors/Friends of Milwaukee County Parks. On November 6<sup>th</sup>, 2018, Parks staff received written notification that the \$79,000 alternative match was approved by MillerCoors/Friends of Milwaukee County Parks. Upon approval, project #WP69601 South Shore Restroom ADA Remodel will be created.

#### Project WP69601 South Shore Restroom ADA Remodel

This project will include interior restroom demolition, reconfiguration and remodel for improved accessibility, plumbing, HVAC and electrical modifications, new doors, partitions, flooring and finishes.

This fund transfer has no tax levy impact.

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7)	<u>From</u>	<u>To</u>
<u>Project WP131042 Oak Leaf Trail -Phase 4 #</u>		
8527 – Land Improvements (CAP)		\$74,502
6146 – Prof.Serv-Cap/Major Mtce		\$20,000
9706 – Pro Serv Div Services		\$5,000
2699 – Other Fed Grants & Reim	\$99,502	

**# Existing Project, + Included in 5-Year Plan, \* New Project**

An appropriation transfer of \$99,502 is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services to increase both expenditure and revenue authority in project #WP131042 Oak Leaf Trail-Phase 4 to comply with new Wisconsin Department of Transportation procedures for grant reimbursement.

Background

Previously, the Wisconsin Department of Transportation (WisDOT) administered federal grant funds by requiring municipalities to pay for the entire cost of the project and then invoice WisDOT for their portion (usually 80%). With the advent of a new software at WisDOT, procedure will change and the municipalities will pay for the entire cost of the project, be reimbursed for the entire cost of the project and then remit back to WisDOT their portion.

Project WP131042 Oak Leaf Trail-Phase 4

The Oak Leaf Trail-Phase 4 project is a local project 80% funded with WisDOT administered Federal grant funds. The new procedure outline above provided 20% more revenue than budgeted. To comply with new WisDOT procedures the additional revenue must be recognized in order to remit it back to WisDOT.

This fund transfer has no tax levy impact.

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