

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: June 9, 2020

TO: Marcelia Nicholson, Chairwoman, County Board of Supervisors

FROM: Joseph Lamers, Director, Office of Performance, Strategy and Budget,
Department of Administrative Services

SUBJECT: Request to create 1.0 FTE Community Intervention Specialist position in the Housing Division of the Department of Health and Human Services.

Request

The Department of Health and Human Services (DHHS) is requesting to create 1.0 FTE Community Intervention Specialist position.

Background

DHHS's Housing Division requests 1.0 FTE Community Intervention Specialist position to provide housing assistance to approximately 64 homeless individuals and families through the division's Rapid Rehousing program. This position will be responsible for grant related activities including supportive services oversight, housing navigation, and coordination efforts. Housing plans to fill this position on 10/8/20 (pay period 22).

Housing received notification of a new funding opportunity from the federal Department of Housing and Urban Development on March 13, 2020. The anticipated project period is 10/1/2020 through 9/30/21. The grant award is \$547,404 and is renewable during the annual Milwaukee City/County Continuum of Care consolidated application process. There will be no tax levy impact for this position.

Recommendation

The Department of Administrative Services – Performance, Strategy, and Budget recommends that 1.0 FTE Community Intervention Specialist be created in the Housing Division of DHHS.

Fiscal Impact

Salary for the 1.0 Community Intervention Specialist will be paid from additional federal revenue.

Action	Title	No. of Positions	Title Code	Pay Grade
Create	Community Intervention Spclst	1.0 FTE	00008000	24 (\$52,541-61,309 annually)

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JOSEPH LAMERS

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Joseph Lamers, Director
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