

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: January 18, 2023

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Guy D. Smith, Executive Director, Milwaukee County Parks

Subject: A Request from the Executive Director of Milwaukee County Parks for Passive Review of a Professional Services Agreement Exceeding \$100,000 but less than \$300,000 for final design and development of habitat restoration plan sets for Milwaukee River Greenway Parks

File Type: Passive Review

REQUEST

The Executive Director of Milwaukee County Parks is requesting passive review of a professional service agreement in an amount not to exceed \$132,900, including any future amendments, for final design and development of habitat restoration plan sets for Milwaukee River Greenway Parks, which include, Milwaukee River Parkway Section 5, Riverside Park, Gordon Park, Pleasant Valley Park, Kern Park, Hubbard Park, and Lincoln Park.

POLICY

Implementation of Wisconsin Statutes 59.21(31) with regard to purchase of professional service agreements (under the Milwaukee General Ordinance Chapter 56) for Capital projects requires County Board review to award the initial agreement, or fee extension(s) to the original agreement, when the total contractual fee exceeds \$100,000 but is less than \$300,000.

Wisconsin State Statutes:	Wis Stat 59.21(31)
Milwaukee County Code of General Ordinances:	Chapter 56
Specific Adopted Budget:	
Specific Adopted Budget Amendment:	
Specific Adopted Capital Project:	

BACKGROUND

This seven-mile contiguous river corridor, approximately 628 acres of parkland containing a matrix of 240 acres of natural habitat, is located in the Milwaukee Estuary Area of Concern (AOC) and has been identified as a management action area for the Degradation of Fish and Wildlife (F&W) Populations beneficial use impairment (BUI). This vital urban environmental corridor along the Milwaukee River provides important floodplain forest, upland forest, shrubland, wetland, and aquatic habitat for a diverse assemblage of F&W.

Comprehensive enhancements are required if the the Milwaukee River Greenway (MRG) is to improve as an established refuge for diverse F&W populations. There are 10 parks that make up the complexity of the MRG, of which all but one, Hubbard Park, is owned by MCP. These include (upstream to downstream): Lincoln Park, Estabrook Park, Hubbard Park, Kern Park, Pleasant Valley Park, Cambridge Woods, Gordon Park, Riverside Park, Milwaukee River Parkway – Section 5. All these parks, except for Estabrook Park and Cambridge Woods, were determined to be a high priority for enhancements to address the Degradation of F&W Populations BUI.

The proposed scope for this project is to move the MRG Ecological Restoration and Management Plan (ERMP) from development phase to design phase. This will involve the creation of Habitat Restoration Plan Sets based upon the MRG ERMP, outlining restoration activities, timelines, and budget estimates. For the design phase, the contractor will need to enter into the attached Professional Service Agreement with the County. Once design is complete, these plan sets will be implemented by a contractor selected through a competitive bid process in the implementation phase.

This contract is fully paid for by grant funding. The contract will be awarded through a Request for Proposal.

Related File No's:	
Associated File No's (Including Transfer Packets):	
Previous Action Date(s):	

ALIGNMENT TO STRATEGIC PLAN

This item aligns to the objectives in the [strategic plan](#):

- 2C: Apply a racial equity lens to all decisions
- 3A: Invest “upstream” to address root causes of health disparities
- 3B: Enhance the County’s fiscal health and sustainability
- 3C: Dismantle barriers to diverse and inclusive communities

Delisting AOCs often have a positive impact on property values in AOC communities, as well as increased outdoor recreation, commerce, port or shoreline activity, residential development that’s all supported by a healthy and sustainable environment. The use of grant money for this work ensures the fiscal health and sustainability of the County.

FISCAL EFFECT

Sufficient funds are budgeted as the contract is fully grant funded.

TERMS

- Term shall commence on effective date and continue until 7/31/2024
- Fee will be determined through the RFP process, but total contract fee will not

- exceed \$132,900
- Deliverables are specified in the attached Scope of Work.

VIRTUAL MEETING INVITES

Erica Goblet, Contracts Manager, Milwaukee County Parks
Natalie Dutack, AOC Program Supervisor, Milwaukee County Parks

PREPARED BY:

Erica Goblet, Contracts Manager, Milwaukee County Parks

APPROVED BY:

Guy Smith, Executive Director Milwaukee County Parks



ATTACHMENTS:

- Fiscal Note
- Draft Professional Service Agreement

CC:

David Crowley, County Executive
Mary Jo Meyers, Chief of Staff, County Executive's Office
Sheldon Wasserman, Supervisor District 3, PEEC Chair
Steven Shea, Supervisor District 8, PEEC Vice Chair
Felicia Martin, Supervisor District 7, PEEC Member
Juan Miguel Martinez, Supervisor District 12, PEEC Member
Steve Taylor, Supervisor District 17, PEEC Member
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Mgr, Office of the County Clerk
Aaron Hertzberg, Director, Department of Administrative Services
Joseph Lamers, Fiscal & Budget Director, DAS
Vince Masterson, Fiscal & Strategic Asset Coordinator, DAS
Pamela Bryant, Capital Finance Manager, Comptroller's Office
Justin Rodriguez, Capital Finance Analyst, Comptroller's Office
Kelsey Evans, Committee Coordinator, Office of the County Clerk
Ciara Miller, Research & Policy Analyst, Office of the Comptroller
Anthony Rux, Budget & Management Analyst, DAS-PSB