

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: August 18, 2023

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Donna Brown-Martin, Director of Department Transportation
Brian Dranzik, Airport Director, Department of Transportation, Airport Division

Subject: From the Director, Department of Transportation and Airport Director, Department of Transportation, Airport Division, requesting the approval to abolish 1.0 FTE Carpenter (vacant) at paygrade 5402 and create 1.0 FTE Plumber Supervisor at Pay Range 5419.

File Type: Action Report

REQUEST

A request from the Milwaukee County Department of Transportation Airport Division requesting approval to abolish 1.0 FTE Carpenter (vacant) at paygrade 5402 and create 1.0 Plumber Supervisor at Pay Range 5419.

POLICY

Wisconsin State Statutes:	59.22
Milwaukee County Code of General Ordinance:	Chapter 1
Specific Adopted Budget:	2023

BACKGROUND

Square footage of the facility and standard estimation data for proper corrective maintenance, preventative maintenance, and reactive requests, shows the airport staff has a backlog for plumbing services. The airport currently staffs three full-time plumbers who currently reports to the HVAC supervisor. The first step to combat this backlog is to create this plumber supervisor position. This will allow the supervisor to analyze the current state and future needs of the airport and help inform how to maintain and repair the plumbing facilities for the Airport most efficiently.

Related File No's:	Not Applicable
Associated File No's (Including Transfer Packets):	Not Applicable
Previous Action Date(s):	Not Applicable

ALIGNMENT TO STRATEGIC PLAN

3B: Enhance the County's fiscal health and sustainability.

FISCAL EFFECT

The increase in expense from the requested action will be absorbed within the Airport operating budget utilizing available aeronautical and non-aeronautical revenue.

<u>Action</u>	<u>Title</u>	<u>Pay Range</u>	<u>Annual Salary Range</u>
Abolish	Carpenter	5402	\$75,212.80 - \$79,268.80
Create	Plumber Supervisor	5419	\$94,286.40 – \$104,020.80

VIRTUAL MEETING INVITES:

Brian Dranzik, Airport Director, Department of Transportation, Airport Division.

Donna Brown-Martin, Director, Department of Transportation.

PREPARED BY:

Ryan Collins, Director of Operations and Maintenance, Department of Transportation, Airport Division.

APPROVED BY:

Donna Brown-Martin, Director, Department of Transportation

ATTACHMENTS

Departmental Resolution

Departmental Fiscal Note

Job Evaluation Questionnaire

OSBP Report

DHR Report

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk