

**COUNTY OF MILWAUKEE**  
**INTER-OFFICE COMMUNICATION**

**DATE:** February 5, 2013

**TO:** Willie Johnson, Jr., Co-Chairman, Finance, Personnel and Audit Committee  
David Cullen, Co-Chairman, Finance, Personnel and Audit Committee

**FROM:** Don Tyler, Director, Department of Administrative Services

**SUBJECT: Carryover of Funds for Project WO150 Courthouse Fire**

**Policy**

Every appropriation excepting an appropriation for a capital expenditure, or a major repairs (operating 8500 accounting series), shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered.

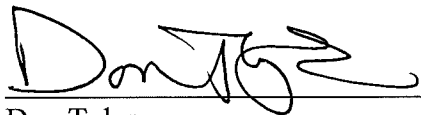
**Background**

The Department of Administrative Services (Department) has submitted a 2013 appropriation transfer that reallocates \$4,069,000 from the Appropriation for Contingencies Account to Project WO150 Courthouse Fire. Of the \$4,069,000, \$1,394,000 will be used to finance 2013 project related expenses prior to insurance proceeds being received. The remaining \$2,675,000 is being requested to be carried over through the attached resolution so that it can be used to finance the estimated 2014 first quarter expenses that are related to the project prior to the receipt of additional insurance proceeds. The Appropriations for Contingency account will be reimbursed subsequent to the anticipated receipt of the proceeds.

It is anticipated that the project will continue beyond the first quarter of 2014, but it is unknown how much additional expenditure authority will be necessary for the balance of the project. It is also anticipated that the Department will be submitting a request in the March County Board Cycle for additional expenditure authority once better estimates are available. The remaining scope of work associated with the project includes replacement of substation electrical equipment such generators, fire pumps, fire suppression system, transformers and other improvements. It is anticipated that all project expenses will be reimbursed with insurance proceeds.

**Recommendation**

The Department recommends that the County Board authorizes and directs the Department of Administrative Services and the Office of the Comptroller to carryover \$2,675,000 in expenditure authority in the project subsequent to the approval of the appropriation transfer that reallocates funds from the 2013 Appropriation for Contingencies account.

  
\_\_\_\_\_

Don Tyler  
Director, Department of Administrative Services

pc: Chris Abele, County Executive  
Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors  
Theo Lipscomb, Supervisor, Milwaukee County Board of Supervisors  
Scott Manske, Comptroller  
Josh Fudge, Director, DAS-PSB  
Kelly Bablitch, Chief of Staff, County Board  
Stephen Cady, Research Director, Office of the Comptroller  
Pamela Bryant, Capital Finance Manager, Office of the Comptroller  
Julie Esch, Operations Director, DAS  
Amy Pechacek, Risk Management Director