

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: January 30th, 2025

To: Marcelia Nicholson, Chairperson, Milwaukee County Board of Supervisors

From: Victoria Lupo, Judicial Operations Manager

Subject: Pretrial Services request to abolish 1.0 FTE Court Coordinator, Pay Grade NR23 and create 1.0 FTE Data Analyst, Pay Grade NR26

File Type: Action Report

REQUEST

Pretrial Services requests approval to abolish 1.0 FTE Court Coordinator, pay grade NR23 and create 1.0 FTE Data Analyst, pay grade NR26 effective March 31, 2025.

POLICY

The maximum number of positions and/or the maximum numbers of employee hours in a given classification shall be noted by department in the annually adopted budget. An increase or decrease in the authorized number of positions or employee hours in a given classification can be effectuated after adoption of the annual budget only upon passage of a resolution by the county board.

Wisconsin State Statutes:	Wis Stats 59.17
Milwaukee County Code of General Ordinances:	MCGO 17.28
Specific Adopted Budget:	2025 Adopted Budoet

BACKGROUND

The 2025 Adopted Budget includes 3.0 FTE Court Coordinator position(s). The position became vacant in November 2024 when the previous incumbent resigned and as a result, the department is requesting to abolish the 1.0 FTE Court Coordinator position and create 1.0 FTE Data Analyst position. The Data Analyst will be responsible for the support, development and implementation of data driven policies, programs, and practices for the Pretrial Services Department. The Data Analyst position is a much needed position for the Department to further the mission and goals of the Department. There will be no changes to pretrial program operations, services or capacity as a result of this change.

ALIGNMENT TO STRATEGIC PLAN

The request for additional positions aligns with the strategic initiatives Bridge the Gap and Invest in Equity.

2A: Determine what, where and how we deliver services based on the resolution of health disparities.

2B: Break down silos across Milwaukee County government to maximize access and quality of services offered.

2C: Apply a racial equity lens to all decisions.

3A: Invest "upstream" to address root causes of health disparities.

FISCAL EFFECT

A fiscal note is attached.

POSITION INFORMATION

Action	FTE	Title	Pav Ranae	Annual Hourly Ranae
Abolish	1.0	Court Coordinator	NR23	28.21-42.30
Create	1.0	Data Analyst	NR26	33.58-50.37

VIRTUAL MEETING INVITES

Carl Ashley
Stephanie Garbo
Victoria Lupo
Kellee Wilbourn

PREPARED BY:

Victoria Lupo
Judicial Operations Manager

APPROVED BY:

Carl Ashley
Chief Judge

Carl Ashley 1-29-25
Carl Ashley, Chief Judge

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk