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Contexture Contract, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, Section 56.30(9) of the Milwaukee County Code of General Ordinances (the Code) requires that a written contract be signed and executed before an outside party performs professional services in an amount greater than \$2,000, while Section 56.30(8) of the Code states that the Comptroller shall deny payment for professional services if the conditions of Chapter 56 have not been met; and

WHEREAS, per adopted File No. 22-753, the Milwaukee County Board of Supervisors approved the Clerk of Circuit Court’s request to accept \$181,098 in Eviction Diversion Grant (the Grant) revenue from the National Center for State Courts; and

WHEREAS, as part of the successful Grant application and budget, \$46,800 was allocated for project-based facilitation activities, and these activities began to be coordinated by Contexture in June 2022; and

WHEREAS, the Clerk of Circuit Court does not yet have a signed contract with Contexture to coordinate these project facilitation activities; and

WHEREAS, Contexture was hired to coordinate eviction diversion activities aimed at bringing key stakeholders together as part of the Housing Consortium project, which aims to connect individuals at risk of eviction with key resources; and

WHEREAS, Contexture’s project facilitation work, which began with the Housing Consortium before the Grant was successfully submitted by the Chief Judge, First Judicial District, Combined Court Related Operations and Clerk of Circuit Court, is a key part of the strategy to help those who are facing eviction, and also prevent evictions by investing in outreach activities that help people remain in their homes; and

WHEREAS, the Clerk of Circuit Court requests permission to waive Sections 56.30 (8) and (9) of the Code, to pay for professional services rendered by Contexture before a contract was signed; and

WHEREAS, the Committee on Finance, at its meeting of December 8, 2022, recommended adoption of File No. 22-1048 (vote 6-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby waives Sections 56.30 (8) and (9) of the Milwaukee County Code of General Ordinances, and authorizes the Office of the Comptroller to pay Contexture \$5,850 for professional services under a Professional Service Agreement for eviction diversion project facilitation services before all signed the Agreement.

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49 12/08/2022  
50 S:\Committees\2022\December\FINANCE\Resolutions\22-1048 Clerk of Court - Section 56.30 Waiver.docx