



May Board Cycle

Milwaukee County Parks

9480 Watertown Plank Rd.

Wauwatosa, WI 53226

(414) 257-PARK

Date: April 17, 2019
To: Theodore Lipscomb, Sr., Chairman, County Board of Supervisors
From: Guy Smith, CPRP, Executive Director, Milwaukee County Parks
Subject: Lease Agreement with Summit Educational Association, Inc. at Kosciuszko Community Center – ACTION

Issue

Milwaukee County Parks is seeking authorization to enter into a Lease Agreement with Summit Educational Association, Inc. (Summit) for use of certain space at Kosciuszko Community Center.

Background

Milwaukee County Parks and Summit have had a mutually-beneficial partnership for many years at Kosciuszko Community Center (Center). Summit is a 501(c)3 not-for-profit privately funded agency that provides tutoring and mentoring to youth in Milwaukee.

Summit occupies 4,684 square feet, or 10%, of the Center with use of classrooms, common rooms, gymnasium and restroom facilities. The term of this Lease is three years and approximately three months to August 31, 2022, with two (2) one-year renewals. Rent is \$24,000 annually or \$2,000 per month. Summit has agreed to reimburse Parks for the cost of utilities used, or 10% of the total cost for the Center.

Summit will pay an annual payment towards a separate maintenance fund that will be used to enhance their Lease space or common areas used by them. Contributions will be \$2,000 per year. Use of monies from this fund will require agreement by Summit and the Parks Executive Director.

Recommendation

Parks Executive Director recommends that the County Board of Supervisors and County Executive approve the Lease Agreement with Summit Educational Association, Inc. for use of certain parts of Kosciuszko Community Center for a term of



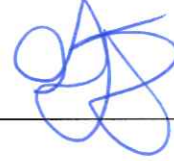
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three years and approximately three months to August 31, 2022, with two one-year extensions at an annual rent of \$24,000 and a contribution by Summit of ten percent of the community center utilities. It is further recommended that a maintenance fund be established to enhance the tenant Lease space and common areas used by the tenant.

Prepared By: Erica Hayden, Contracts Manager, Milwaukee County Parks

Approved By: Guy Smith, CPRP, Executive Director



Attachments

- Attachment 1 – Resolution
- Attachment 2 – Fiscal Note
- Attachment 3 – Lease Agreement
- Attachment 4 – Map Exhibit

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- Chris Abele, County Executive
- Raisa Koltun, Chief of Staff, County Executive's Office
- Jason Haas, Parks, Energy & Environment Chair, Supervisor District 14
- Sheldon Wasserman, Parks, Energy & Environment Vice-Chair, Supervisor District 3
- Marcelia Nicholson, Parks, Energy & Environment Committee Member, Supervisor District 5
- Felesia Martin, Parks, Energy & Environment Committee Member, Supervisor District 7
- Steven Shea, Parks, Energy & Environment Committee Member, Supervisor District 8
- Kelly Bablitch, Chief of Staff, County Board of Supervisors
- Kelsey Evans, Committee Coordinator, Office of the County Clerk
- Emily Peterson, Research & Policy Analyst, Office of the Comptroller
- Parks Fiscal Mgt. Analyst, Admin & Fiscal Affairs/DAS



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