

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44

From the Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services (DAS-IMSD), requesting authorization to create one (1) full time employee (FTE) position, comprising of Business Analyst (pay grade 29) to support IT operations for House of Corrections. The proposed action would result in no direct County fiscal impact due to the cost of the position being covered by a fund transfer within the department’s budget, by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Information Management Services Division (IMSD), Department of Administrative Services (DAS), has identified a need to create one, full-time equivalent, Business Analyst position to support the public safety team, specifically the House of Correction (HOC) on its mission-critical Information Technology (IT) projects and systems, including Records Management System, Computer Aided Dispatch, Corrections Management System, Inmate-related systems, and Onbase to ensure high quality and on-time delivery; and

WHEREAS, due to the 24x7 support requirements and criticality of services offered, the Public Safety team uses 26 percent of Central Spend Budget, and has more IT requests than other departments; and

WHEREAS, HOC has requested additional service and support than IMSD-DAS is able to offer with its current staff; and

WHEREAS, this new Business Analyst position will provide this additional support to the Public Safety Team; and

WHEREAS, the Business Analyst position will be created at Pay Grade 29; and

WHEREAS, the new Business Analyst position could be hired as soon as April 5, 2021, with an additional cost of \$72,319 in 2021 to be covered by a fund transfer within the department’s budget; and

WHEREAS, the Committee on Finance, at its meeting of March 18, 2021, recommended adoption of File No. 21-239 (vote 6-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby authorizes and approves the following position action for the Information Management Services Division, Department of Administrative Services (DAS), effective the start of the first pay period after approval:

45

Action	Title	Number of Positions	Title Code	Pay Grade
Create	Business Analyst	1.0 Full Time Equivalent	2752	29 (\$66,095 - \$79,214) including Social Security

46

47 ; and

48

49

BE IT FURTHER RESOLVED, the Office of the Comptroller and DAS are authorized to process an administrative funds transfer from (not-to-exceed) \$72,319 from Org. Unit 1174 (Telecommunications), object 6147 (Professional Services – Data Process) to Org. Unit 1162 (Project Management Office), objects 5199 (Salaries – Wages Budget) and 5312 (Social Security Taxes), to cover costs for the new Business Analyst position.

55

56

57

srb

58

03/18/2021

59

S:\Committees\2021\Mar\FINANCE\Resolutions\21-239 IMSD - Business Analyst.docx